

# Springs Union Free School District

## ---Board of Education Regular Meeting Minutes--- July 5, 2016

The meeting was called to order by the Board President, Barbara Dayton at approximately 6:53 P.M., immediately following the Reorganizational Meeting.

The following members were in Attendance:

Barbara Dayton, President; Timothy Frazier, Vice President; Elizabeth Mendelman, Trustee; Amy Rivera, Trustee, David Conlon, Trustee, John Finello, Superintendent, Eric Casale, Principal, Keri Delalio, Director PPS/Human Resources, Carl Fraser, Business Official, and Julie Bistran, District Clerk.

Regina Gload was at the front desk to greet the public.

The chairman called for a motion to approve the previous regular board meeting minutes. A motion was made by Elizabeth Mendelman, seconded by Timothy Frazier and the following resolution was approved:

**BE IT RESOLVED** the Board of Education hereby approves the minutes from the previous Board of Education meetings held on June 13, 2016 and June 28, 2016 as submitted by the District Clerk.

The Presidents report consisted of key updates and the upcoming Board Retreat and Training.

Mr. Finello spoke briefly about the Grant-In-Aid and Mr. Casale gave an update on student enrollment.

Public Commentary was opened by the Chairman and members of the audience were advised that at this time they may address the Board regarding agenda items only and the chairman will limit comments of any member of the public to three (3) minutes in order for the Board to expeditiously conduct its business.

The chairman called for a motion to approve agenda items P-1 through P-2 to a consent agenda. A motion was made by Timothy Frazier, seconded by Elizabeth Mendelman to move P-1 through P-2 to a consent agenda.

**P-1 BE IT RESOLVED** that the Board of Education hereby approves Madeline Everhart, school Psychologist, for the summer, not to exceed 12 days, at a rate of \$50. per hour.

**P-2 BE IT RESOLVED** that the Board of Education hereby approves the custodial list of Substitutes for the 2016-2017 school year.

The chairman called for a motion to approve agenda item P-3. A motion was made by Elizabeth Mendelman, seconded by David Conlon to move P-3. Timothy Frazier recused himself from the motion.

**P-3 BE IT RESOLVED** that the Board of Education hereby approves the following stipend appointments for the 2016-2017 school year:

<b>ACTIVITY STIPENDS</b>	<b>TEACHER</b>	<b>YEARS</b>	<b>LEVEL</b>	<b>ACCOUNT CODE</b>	<b>CONTRACTUAL AMOUNT</b>
Advisor-7th Grade	Walker, Rob	14	1	A285015	<b>2,402</b>
Advisor-8th Grade	Foti, Laura	3	2	A285015	<b>3,123</b>
Advisor-Student Council	Wojtusiak, Ray	8	2	A285015	<b>3,603</b>
Arts in Ed	McGowan, Colleen	6	2	A285015	<b>3,363</b>
Coordinator-Mentor Program	Schuppe, Annmarie	3	1	A285015	<b>1,802</b>
Coordinator-Mentor Program	Garsetti, Margaret	3	1	A285015	<b>1,802</b>
Coordinator Music - Instr.	Jones, Ben	15	3	A285015	<b>5,525</b>
Coordinator- Vocal Music	Modica, Angelina	3	1	A285015	<b>1,802</b>
Coordinator Visual Arts	McGowan, Colleen	10	2	A285015	<b>3,603</b>
DVD Coordinator	Gibbons, John	12	1	A285015	<b>2,402</b>
High Tide Literary Magazine	McKee, Karen	3	1	A285015	<b>1,802</b>
High Tide Literary Magazine	Frazier, Tracy	5	1	A285015	<b>1,922</b>
RTI Coordinator	Yardley, Lucy	13	2	A285015	<b>3,843</b>
RTI Coordinator	McCally, Stacey	2	2	A285015	<b>2,882</b>
RTI Secretary (.5)	McCally, Stacey		N/A	A285015	<b>400</b>
RTI Secretary (.5)	Yardley, Lucy			A285015	<b>400</b>
Journalism Coordinator	Belkin, Kimberly	2	1	A285015	<b>2,882</b>
Mentor Coordinator	Schuppe, Annmarie			A285015	<b>750</b>
Mentor Coordinator	Garsetti, Margaret			A285015	<b>750</b>
Opera Coordinator	McGowan, Colleen	20	2	A285015	<b>3,843</b>
Opera Musical Director	Modica, Angelina	3	2	A285015	<b>3,123</b>
Opera Music Accompanist/CD	Bromley, Kyril			A285015	<b>2,250</b>
Opera backstage	Ward, Shawn			A285015	<b>500</b>
Opera Guitar Accompanist	Gibbons, John			A285015	<b>\$44/HR.</b>
PARP Coordinator	Vickers, Jessica	5	1	A285015	<b>1,922</b>
Retreat Coordinator	McCally, Stacey	N/A	N/A	A285015	<b>550</b>
Spirit Meet Coordinator	Reiner, Crystal	2	1	A285015	<b>1,681</b>
Spirit Meet Presenter	Branche, Joan	N/A	N/A	A285015	<b>1.5 in-svc cred or \$400</b>
Spirit Meet Presenter	Dellapolla, Ashley	N/A	N/A	A285015	<b>1.5 in-svc cred or \$400</b>
Spirit Meet Presenter	Cereola, Meghan	N/A	N/A	A285015	<b>1.5 in-svc cred or \$400</b>

Spirit Meet Presenter	Foster, John	N/A	N/A	A285015	1.5 in-svc cred or \$400
Spirit Meet Presenter	Modica, Angelina	N/A	N/A	A285015	1.5 in-svc cred or \$400
Spirit Meet Presenter	Lamonda, Kristy	N/A	N/A	A285015	1.5 in-svc cred or \$400
Spirit Meet Presenter	Vickers, Jessica	N/A	N/A	A285015	1.5 in-svc cred or \$400
Spirit Meet Presenter	Rivera, Amanda	N/A	N/A	A285015	1.5 in-svc cred or \$400
Tech Coordinator	Gibbons, John	10	1	A285015	2,162
World's Fair	Lamonda, Kristy	4	1	A285015	1,802
Yearbook Advisor	Mackey, Toby	1	2	A285015	2,882
Yearbook Advisor	MCCally, Stacey	2	2	A285015	2,882

The chairman called for a motion to approve agenda items P-4 through P-9 to a consent agenda. A motion was made by Timothy Frazier, seconded by Elizabeth Mendelman to move P-4 through P-9 to a consent agenda.

**P-4 BE IT RESOLVED** that the Board of Education of the Springs Union Free School District authorizes the Board President, Elizabeth Mendelman, to execute a Memorandum of Agreement with the Springs Teachers Association regarding compensation for the Website/Calendar Development Coordinator position.

**BE IT FURTHER RESOLVED** that the Board of Education hereby appoints Kimberly Belkin to the stipend position of Website/Calendar Development, level 3 year 3, at a rate of \$4,804, for the 2016-2017 school year.

**P-5 BE IT RESOLVED** that the Board of Education of the Springs Union Free School District authorizes the Board President, Elizabeth Mendelman, to execute a Memorandum of Agreement with the Springs Teachers Association regarding compensation for the Literacy Coordinator position.

**P-6 BE IT RESOLVED**, that the Board of Education of the Springs Union Free School District authorizes the Board President, Elizabeth Mendelman, to execute a Memorandum of Agreement with the Springs Teachers Association regarding compensation for the ENL Coordinator/Bilingual Education Coordinator position.

**BE IT FURTHER RESOLVED** that the Board of Education appoints Margaret Garsetti to the stipend position of ENL/Bilingual Coordinator, level 3 year 1, at a rate of \$4,564, for the 2016-2017 school year.

**P-7 BE IT RESOLVED** that the Board of Education hereby authorizes the President of the Board, Elizabeth Mendelman, to enter into an Agreement with the Springs Teachers Association and a certain member of the professional staff dated July 5, 2016; and

**BE IT FURTHER RESOLVED**, that the Board of Education accepts the resignation of said member of the professional staff for purposes of retirement effective June 30, 2016.

**P-8 BE IT RESOLVED** the Board of Education hereby approves Shawn Forsberg, school bus monitor, for the 2016-2017 school year, at an hourly rate of \$18.

**P-9 BE IT RESOLVED** the Board of Education approves the employment contract with Annette Savino for the 2016-2017 school year, at an hourly rate of \$70.

The chairman called for a motion to approve agenda items F-1 through F-12 to a consent agenda. A motion was made by Timothy Frazier, seconded by Elizabeth Mendelman to move F-1 through F-12 to a consent agenda.

**A. Information Items:**

June Warrants:	#A-46	\$900
	#A-47	\$3,753,429.30
	#A-48	\$1,725.00
	#C-12	\$903.12
	#C-13	\$550.80
	#T-16	\$220.70
	#Z-1	\$192.00
	#H-2	\$16,941.20

**Resolutions:**

**F-1 BE IT RESOLVED** the Board of Education hereby approves warrants: #A-46, A-47, A-48, C-12, C-13, T-16, Z-1, H-2.

**F-2 BE IT RESOLVED** the Board of Education hereby approves the Claims Auditor Report for the month of June 2016, as submitted and kept on file in the office of the District Clerk.

**F-3 BE IT RESOLVED** that the Board of Education hereby accepts with gratitude the donation of 2 file cabinets from Mr. Paul Dornhofer, to be used as needed by the instructional staff.

**F-4 BE IT RESOLVED** that the Board of Education hereby approves the contract between Springs UFSD and Long Island Rescue Services for AED Medical Oversight for all AED's in the district for the 2016-2017 school year. The annual fee is \$500, with a once a year onsite physical inspection at a one-time fee of \$100.

**F-5 BE IT RESOLVED** that the Board of Education hereby approves the Amendment to the Adoption Agreement to the Springs UFSD 403b retirement plan relating to employee non-elective contributions, effective July 5, 2016.

**F-6 BE IT RESOLVED** that the Board of Education hereby approves the resolution for the financing of a 66 passenger bus through Signature Bank and authorize the board president to sign the financing agreement.

**F-7 WHEREAS**, the District submitted its Annual Professional Performance Review (“APPR”) Plan to the Commissioner of Education for review on June 29, 2016, in accordance with Education Law Section 3012-d and 8 N.Y.C.R.R. 30-3;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby ratifies the submission of the District’s APPR Plan and the execution of said plan by the Superintendent and Board of Education President; and

**BE IT FURTHER RESOLVED**, that the Board hereby adopts the submitted APPR Plan as the District’s Section 3012-d APPR plan for classroom teachers and principals, commencing with the 2016-2017 school year.

**F-8 WHEREAS**, on or about March 12, 2016, the boiler at the Springs School experienced repeated boiler operational failure, and said condition requires immediate action to preserve the health, safety and welfare of the students and staff in the buildings and to preserve the buildings; and

**WHEREAS**, an investigation of above-described condition revealed that the boiler at the Springs Schools requires the following remediation:  
Remove and replace all aged, outdated and failed components with more updated and reliable heating supply and ignition systems;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education declares the remediation work on the boiler at the Springs School, to wit: remove and replace all aged, outdated and failing components with more updated and reliable heating supply and ignition systems to be an emergency; and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes said remediation work as an ordinary contingent expense and authorizes the Superintendent, or his designee, to take the necessary legal steps to perform said remediation.

**F-9 WHEREAS**, on or about November 17, 2015, the School District solicited proposals for an architect/engineer for the district; and

**WHEREAS**, on or about December 15, 2015, the School District received several proposals from architectural/engineering firms; and

**WHEREAS**, the School District has reviewed said proposals and has selected an architectural/engineering firm to serve in accordance with the terms of the RFP.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby appoints BBS Architects, Landscape Architects & Engineers, PC as the School

District's architect in accordance with the terms and conditions of the attached agreement; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the Board of Education President to execute the attached agreement on its behalf.

**F-10 BE IT RESOLVED** that the Board of Education hereby accepts with gratitude the donation of \$1,800 from Ms. Silvia Witzemann and Christiane E. Frank for the purpose of purchasing water bottles for the Springs School students. Budget code A211045 to be increased.

**F-11 BE IT RESOLVED** that the Board of Education hereby approves the Shared Sports Agreement for the 2016-2017 school year between Springs UFSD and East Hampton. Springs UFSD will be responsible for any amount in excess of the agreed upon waived amount of \$21,643, based on 2016-2017 estimated tuition rate set by SED, for the 2016-2017 school year only.

**F-12 BE IT RESOLVED** that the Board of Education hereby approves the Special Education Services Contract for the 2016-2017 school year. The tuition rate of \$68,125.00 includes basic instruction and additional/related services.

Mr. Fraser gave a detailed summary of the expenditures in the eight (8) June warrants.

The chairman called for a motion to approve Special Education agenda items A & B. A motion was made by Timothy Frazier, seconded by David Conlon and the following was approved;

**BE IT RESOLVED** the Board of Education hereby accepts the recommendations from the Committee on Special Education and the Committee on Pre-School Special Education for the following:

- (A) CSE Cases #1-4
- (B) CPSE Cases # 1-2

The chairman called for a motion to approve Policy 8630: Computer Resources and Data Management. A motion was made by Timothy Frazier, seconded by David Conlon and the following was approved;

WHEREAS, the Board of Education of the Springs Union Free School District has reviewed and discussed the following proposed policy:

- (a) Policy 8630: Computer Resources and Data Management

WHEREAS, the proposed policy had a FIRST READING on June 13, 2016 and a SECOND READING on July 5, 2016.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby adopts the following policy:

(a) Policy 8630: Computer Resources and Data Management

Old Business: Policy Review Schedule updated in Drop Box.

New Business: Mrs. Mendelman spoke about the process of committees and the Audit Committee meeting will be open to the public.

Public Commentary #2 was opened by the Chairman and members of the audience were advised that at this time they may address the Board. The chairman will limit comments of any member of the public to three (3) minutes in order for the Board to expeditiously conduct its business.

The next Regular Board of Education meeting will be August 29, 2016.

A motion was made by Timothy Frazier, seconded by Barbara Dayton and the meeting was adjourned.