



Monday, April 3, 2017
Regular Board of Education Meeting and Budget Work-Session 4

The meeting will begin at 6:00 P.M. to consider a motion to enter Executive Session to discuss Personnel. The meeting will return to public session to consider the agenda and all other items which may properly come before the Board of Education.

1. Meeting Opening

Subject A. Call to Order- Board President

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
 Category 1. Meeting Opening
 Access Public
 Type Procedural

Subject B. Roll Call

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
 Category 1. Meeting Opening
 Access Public
 Type Procedural

Subject C. Pledge of Allegiance

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
 Category 1. Meeting Opening
 Access Public
 Type Procedural

2. Approval of Minutes

Subject A. Approval of Minutes from Previous Meeting

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
 Category 2. Approval of Minutes
 Access Public
 Type Action, Minutes

Recommended Action Motion to approve the following resolution: BE IT RESOLVED that the Board of Education hereby approves the minutes from the Regular Board of Education meeting held on March 13, 2017.

Administrative File Attachments
[March 13, 2017.pdf \(85 KB\)](#)

Executive File Attachments

[March 13, 2017.pdf \(85 KB\)](#)

3. Recognition of Personnel and Donations

4. Public Commentary #1

Subject **A. Public Commentary**

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 4. Public Commentary #1

Access Public

Type Information

Board President to advise members of the audience that at this time they may address the Board regarding Board Business items only (Personnel, Finance and Policies). The chairman will limit comments of any member of the public to three (3) minutes in order for the Board to expeditiously conduct its business.

5. Board Business

6. Personnel

Subject **A. Substitute List**

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 6. Personnel

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby approves the following list of Substitutes for the 2016-2017 school year:

EMPLOYEE	POSITION	RATE
Lauren McMillan	Uncertified Substitute Teacher/TA	\$110/day
Lauren McMillan	Monitor-Lunch/Recess	\$25/hour
Elaine Dellapolla	Certified Substitute Teacher	\$150/day

Administrative File Attachments

[L. Macmillian.pdf \(1,241 KB\)](#)

[E.Dellapolla.pdf \(2,604 KB\)](#)

Executive File Attachments

[L. Macmillian.pdf \(1,241 KB\)](#)

[E.Dellapolla.pdf \(2,604 KB\)](#)

Subject **B. MOA- Springs Teachers Association Health Insurance Opt Out**

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 6. Personnel

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED that the President of the Board of Education is authorized to execute an Agreement dated March 13, 2017 with the Springs Teachers Association regarding the health insurance buyout program.

Administrative File Attachments

[MOA -STA.pdf \(831 KB\)](#)

Executive File Attachments

[MOA -STA.pdf \(831 KB\)](#)

Subject C. MOA-Retirement Incentive

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 6. Personnel

Access Public

Type Action

Recommended Action WHEREAS, the School District wishes to offer a retirement incentive benefit to members of the Springs Teachers Association, submitting their application for resignation for the purpose of retirement by April 14, 2017, with an effective date of no later than June 30, 2017; and WHEREAS, representatives of the District and the Association have engaged in discussions for such an offer of a retirement incentive benefit.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education herewith approves an Agreement with the Springs Teachers Association to provide a retirement incentive benefit and authorizes the expenditure of funds necessary to implement the terms of said Agreement

Administrative File Attachments

[MOA-STA.pdf \(87 KB\)](#)

Executive File Attachments

[MOA-STA.pdf \(87 KB\)](#)

Subject D. Stipend-Boys Tennis

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 6. Personnel

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby rescinds the stipend appointment of Mark McKee as Boys Tennis Coach for the 2016/2017 school year, based on participation numbers.

Subject E. Stipend-Literary Magazine

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 6. Personnel

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby rescinds the stipend appointment of Tracey Frazier as Literacy Coordinator for the 2016/2017 school year effective April 4, 2017.

Subject F. Stipend-Literacy Coordinator

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
 Category 6. Personnel
 Access Public
 Type Action
 Recommended Action BE IT RESOLVED that the Board of Education hereby rescinds the stipend appointment of Karen McKee as Literacy Coordinator for the 2016/2017 school year effective April 4, 2017.

Subject G. Teaching Assistant-Jenna Rocker

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
 Category 6. Personnel
 Access Public
 Type Action (Consent)
 Recommended Action BE IT RESOLVED that the Board of Education hereby appoints Jenna Rocker as Teaching Assistant for the 2016/2017 school year effective March 17, 2017 at a rate of \$22,580, retroactive plus benefits.

Administrative File Attachments
[J.Rocker.pdf \(1,806 KB\)](#)

Executive File Attachments
[J.Rocker.pdf \(1,806 KB\)](#)

Subject H. CSE/CPSE Chairperson-Caitlin Burns

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
 Category 6. Personnel
 Access Public
 Type Action
 Recommended Action BE IT RESOLVED that the following individual shall serve as Chairperson for the Committee on Special Education and Committee on Preschool Special Education for the 2016-2017 school year:
 • Caitlin Burns

Subject I. Observation Hours-Manuela Hurtado

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
 Category 6. Personnel
 Access Public
 Type Action
 Recommended Action BE IT RESOLVED that the Board of Education hereby approves Manuela Hurtado Galvis to complete twenty (20) observation hours in the 2016/2017 school year.

Subject J. Hourly Rate Increase-Part Time Account Clerk

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
 Category 6. Personnel
 Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby approves the position of Part Time Account Clerk to be increased from \$22.50/hour to \$25/hour.

Subject K. 10 Month Bus Driver Salary Amendment

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 6. Personnel

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby amends the salary of 10 month Bus Driver Peter Harty to be \$31,857.56 effective February 14, 2017 prorated plus benefits.

Subject L. Unpaid Leave

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 6. Personnel

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby approves the unpaid leave for Madeleine Everhart for the purpose of childcare to commence Monday, April 10, 2017 through Friday, June 23, 2017.

Administrative File Attachments

[M.Everhart.docx \(11 KB\)](#)

Executive File Attachments

[M.Everhart.docx \(11 KB\)](#)

Subject M. Leave Replacement

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 6. Personnel

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby approves the extended Leave Replacement for Caitlin Burns commencing April 10, 2017 through June 23, 2017.

Subject N. Certified Substitute

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 6. Personnel

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby approves the NYS Certification for Robert Rivera, Substitute rate to increase to \$150/day effective March 21, 2017.

Administrative File Attachments

[R.Rivera.pdf \(18 KB\)](#)

Executive File Attachments

[R.Rivera.pdf \(18 KB\)](#)

7. Finance

Subject

A. Warrants

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 7. Finance

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED that the Board of Education hereby approves warrants:#A-39:\$72,575.81, #A-41:\$6,040.00, #A-42:;\$1,259,217.67, #A-43:\$6,000, #C-15:\$1,662.30, #C-16:\$538.56, #H-9:\$2,566.86, #T-7:\$1,534.00, #T-8:\$730.00, #X-4:\$676.07.

- #A-39:\$72,575.81
- #A-41:\$6,040.00
- #A-42:;\$1,259,217.67
- #A-43:\$6,000
- #C-15:\$1,662.30
- #C-16:\$538.56
- #H-9:\$2,566.86
- #T-7:\$1,534.00
- #T-8:\$730.00
- #X-4:\$676.07

Administrative File Attachments

- [March WARRANTS C.pdf \(396 KB\)](#)
- [March WARRANTS T.pdf \(343 KB\)](#)
- [March WARRANTS X.pdf \(206 KB\)](#)
- [March-WARRANTS A.pdf \(4,674 KB\)](#)
- [Warrant H-9.pdf \(426 KB\)](#)
- [Top Expenditures - MARCH 2017.xlsx \(39 KB\)](#)

Executive File Attachments

- [March WARRANTS C.pdf \(396 KB\)](#)
- [March WARRANTS T.pdf \(343 KB\)](#)
- [March WARRANTS X.pdf \(206 KB\)](#)
- [March-WARRANTS A.pdf \(4,674 KB\)](#)
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Subject

B. Claims Audit Report

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 7. Finance

Access Public

Type Action (Consent), Reports

Recommended Action Be It Resolved that the Board of Education hereby approves the Claims Audit Report for the month of March 2017, as submitted and kept on file in the office of the District Clerk.

Administrative File Attachments

[Claims Audit Detail Report - March-2017.pdf \(66 KB\)](#)

[Claims Audit Report - March 2017.pdf \(96 KB\)](#)

Executive File Attachments

[Claims Audit Detail Report - March-2017.pdf \(66 KB\)](#)

[Claims Audit Report - March 2017.pdf \(96 KB\)](#)

Subject C. Treasurer's Report

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 7. Finance

Access Public

Type Action

Recommended Action No Treasurers report this month due to timing of the board meeting date.

Subject D. Annual Budget Vote Workers

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 7. Finance

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby approved the following Resolution:
WHEREAS, the Springs Union Free School District will hold its annual budget vote and election on Tuesday, May 16, 2017; and
WHEREAS, it is necessary for the District to appoint individuals to work the annual budget vote and election in order to ensure it is conducted in an organized and equitable manner; and
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education appoints Victoria Anderson, Gregory Doelger, Gloria Jones and Mary Lou Russell, Howard Chesin as certified election inspections and Lisa Sargent, Diane Mehrhoff and Kathy McCormack as election workers, all to be paid at a rate of \$12.00 per hour. The anticipated work hours for the certified election inspectors are approximately 12:15 p.m. to 9:15 p.m. The anticipated work hours for the election workers will be staggered and vary throughout the day.

Administrative File Attachments

[Vote Workers.pdf \(938 KB\)](#)

Executive File Attachments

[Vote Workers.pdf \(938 KB\)](#)

Subject E. Asset Dispositions

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 7. Finance

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby approves the disposition of the following items:

File Attachments

[Initial Disposition Request 2017-03-17 \(1\).pdf \(46 KB\)](#)

Administrative File Attachments

[Initial Disposition Request 2017-03-17.xlsx \(39 KB\)](#)

Executive File Attachments

[Initial Disposition Request 2017-03-17.xlsx \(39 KB\)](#)

Subject F. Munistat Services 2017/2018

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 7. Finance

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby approved the contract between Springs UFSD and Munistat Municipal Financial Advisory Service for the 2017/2018 school year, for the purpose of Tan Anticipated Note services, together with the filing of the District's annual audits and operating budgets as required by SEC.

Administrative File Attachments

[Munistat.pdf \(1,765 KB\)](#)

Executive File Attachments

[Munistat.pdf \(1,765 KB\)](#)

Subject G. Contract-CDB Connections

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 7. Finance

Access Public

Type Action

Recommended Action BE IT RESOLVED that the Board of Education hereby approves the contract between Springs UFSD and CDB Connections for Academic Tutoring services for the 2016/2017 school year at a rate of \$50 per half-hour for individual sessions.

Administrative File Attachments

[CDB CONTRACT.pdf \(5,403 KB\)](#)

Executive File Attachments

[CDB CONTRACT.pdf \(5,403 KB\)](#)

Subject	H. Contract-Ferncliff
Meeting	Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
Category	7. Finance
Access	Public
Type	Action
Recommended Action	BE IT RESOLVED that the Board of Education hereby authorizes the Springs Union Free School District to enter into a contract with SAIL at Ferncliff Manor for the provision of instruction and related services during the 2016-2017 school year at the applicable tuition rate set by the State Education Department and subject to the preparation of a written agreement approved by counsel; and BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute such Agreement on behalf of the Board of Education.

8. Special Education Recommendations

Subject	A. Committee on Special Education
Meeting	Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
Category	8. Special Education Recommendations
Access	Public
Type	Action
Recommended Action	BE IT RESOLVED that the Board of Education hereby accepts the recommendations from the Committee on Special Education and the Committee on Pre-School Special Education: CSE Cases: 1-6 CPSE Cases: 1-3

Administrative File Attachments
[CSE CPSE March.pdf \(245 KB\)](#)

Executive File Attachments
[CSE CPSE March.pdf \(245 KB\)](#)

9. Policies

10. Board Presidents Report

Subject	A. Capital Project Committee Update
Meeting	Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
Category	10. Board Presidents Report
Access	Public
Type	

11. Superintendents Report/Recommendations

Subject	A. MathCon Competition Results-Christine Cleary
Meeting	Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4
Category	11. Superintendents Report/Recommendations
Access	Public
Type	

Subject **B. Student Enrollment Report - Eric Casale**

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 11. Superintendents Report/Recommendations

Access Public

Type Information, Reports

Administrative File Attachments
[Enrollment Data 3.31.17.xlsx \(15 KB\)](#)

Executive File Attachments
[Enrollment Data 3.31.17.xlsx \(15 KB\)](#)

12. Old Business

13. New Business

Subject **A. Budget Work-Session #4**

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 13. New Business

Access Public

Type Information

14. Public Commentary #2

Subject **A. Public Commentary**

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 14. Public Commentary #2

Access Public

Type

Board President to advise members of the audience that at this time they may address the Board. The chairman will limit comments of any member of the public to three (3) minutes in order for the Board to expeditiously conduct its business.

15. Meeting Closing

Subject **A. Adjournment**

Meeting Apr 3, 2017 - Regular Board of Education Meeting and Budget Work-Session 4

Category 15. Meeting Closing

Access Public

Type Action

Recommended Action Motion to adjourn meeting.
 Next meetings will be:
 April 19 - Budget Adoption and Property Tax
 May 8 - Regular Board of Education Meeting and Budget Hearing
 May 16 - Budget Vote