

# Springs Union Free School District

## ---Board of Education Regular Meeting Minutes---

November 21, 2016

6:30 P.M.

The meeting was called to order by the Board President, Barbara Dayton at approximately 6:30 P.M. for the purpose of enter into Executive Session to discuss personnel.

A motion was made by David Conlon and seconded by Timothy Frazier and the Board unanimously approved the motion to enter into Executive Session at 6:32 P.M.

The following members were in attendance:

Barbara Dayton, President; Timothy Frazier, Vice President; David Conlon, Trustee; Amy Rivera, Trustee; John Finello, Superintendent; Carl Fraser, Business Administrator; Keri Delalio, PPS/Human Resources Director, Eric Casale, Principal; and Julie Bistran, District Clerk.

Regina Gload was at the front desk to greet the public.

The Board returned to public session at approximately 7:08 P.M. to consider all items on the agenda.

The following members were in attendance when the meeting returned to public session:

Barbara Dayton, President; Timothy Frazier, Vice President; David Conlon, Trustee; Amy Rivera, Trustee; John Finello, Superintendent; Carl Fraser, Business Administrator; Keri Delalio, PPS/Human Resources Director, Eric Casale, Principal; and Julie Bistran, District Clerk.

The Pledge of Allegiance was recited, led by Pat Brabant, member of the Springs community.

Ms. Dayton called for a motion to approve the minutes from the previous meeting. A motion was made by Timothy Frazier, seconded by David Conlon and the Board approved the following:

**BE IT RESOLVED** the Board of Education hereby approves the minutes from the Regular Board of Education meeting held on October 24, 2016.

Ms. Dayton announced the first item on the agenda the Board would like to take to recognize is:

### **RECOGNITION OF PERSONNEL AND DONATIONS**

- National Board Teacher Certification– Lisa Seff, Katherine Farmer, Kimberly Royal
- Grant – PolarTREC – Lisa Seff
- Grant– DonorChoose.org (for Vernier water quality sensors) Lisa Seff
- Scholastic Fujifilm Instax Camera Giveaway Winner (3-Instax Mini 70 cameras and a case of 60 film packages, total value \$750) Lisa Seff

- Donation of \$1,200.00 from Parker Firestone, a Ross student, to be used solely for the purpose of Art To Go Backpacks– Eric Casale
- Donation of approximately 5,000 books (approximate value \$60,448.00 from Scholastic Books/Alec Baldwin) – Eric Casale
- Donation of Webster’s Dictionaries for the fourth grade class (East Hampton Rotary Club) – Eric Casale
- Donation of \$2,624.50 from the East End Young Arts Initiative (for the trip to a Broadway show for the fourth grade Opera members)

Mr.Finello gave some background and explanation as to what National Board Teacher Certification is. He then introduced Ms.Seff, AEP and Regents Earth Science Teacher, and she gave a brief explanation of: the DonorChose grant she received (Vernier Water Quality Sensors), the Fuji Film Instax Camera Giveaway she won (3- Instax Mini 70 cameras and one case of film)and the PolarTREC Artic Expedition that she was chosen to participate in beginning August 22, 2017 through September 22, 2017, referencing her expedition in 2012.

Mr.Casale spoke about; the Parker Firestone donation, saying Ms.Firestone had expect to raise up to \$5,000 for the Springs School, the donation of 5,000 books from Mr.Alec Baldwin/Scholastic and they will be used to enhance classroom libraries, the donation of Webster Dictionaries for the fourth grade classes.

Meghan Lydon, fifth grade teacher, spoke about the donation of \$2,624.50 from the East End Young Arts Initiative, a local non-profit organization, to offset the cost of the trip to the Broadway play Cirque De Soleil, for the members of the fourth grade opera program.

Ms. Dayton gave an update on the Handicap Swing Installation, an item under Old Business, out of sequence, so students in the audience could return home. Ms.Delalio explained that the Installation company had anticipated an installation date of next week (possibly Tuesday or Wednesday), and the delay was due to scheduling.

Amanda Rivera, PTA Treasurer, gave an update on the Turkey Trot, noting the total fundraising to be approximately \$7,500(not including moneys recently collected). Gingerbread Night will be December 9, 2016 in the Springs School gymnasium at 6:30-9:30 p.m. Also, December 8, 2016 there will be a meet and greet with the PTA at Ashawagh Hall, adults only.

**PUBLIC COMMENTARY #1** – Board President to advise members of the audience that at this time they may address the Board regarding Board Business items only (P-1 through P-17 , F-1 through F-16 and Policies). The chairman will limit comments of any member of the public to three (3) minutes in order for the Board to expeditiously conduct its business.

## **BOARD BUSINESS**

A motion was made by Timothy Frazier, seconded by David Conlon, and the following Personnel items were unanimously approved and moved to consent agenda:

## **PERSONNEL**

**P-1 BE IT RESOLVED** that the Board of Education hereby amends the paid leave for Brittany Steudte, Special Education Teacher, for the purpose of child care commencing October 18, 2016 through November 4, 2016.

**P-2 BE IT RESOLVED** that the Board of Education hereby amends the unpaid leave for Brittany Steudte, Special Education Teacher, for the purpose of child care commencing November 7, 2016 through February 3, 2017.

**P-3 BE IT RESOLVED** that the Board of Education hereby appoints Lisa Stelmach as a leave replacement for Brittany Steudte commencing on October 25, 2016 through February 3, 2017. The salary shall be at the substitute rate for work days 1 through 40 (\$130/day); at BA-1 for days 41+(\$48,041) plus benefits, retroactive to the original start date.

**P-4 BE IT RESOLVED** that the Board of Education hereby approves the paid leave for Madeleine Everhart, School Psychologist, for the purpose of child care commencing March 2, 2017 through April 19, 2017.

**P-5 BE IT RESOLVED** that the Board of Education hereby appoints Caitlin Burns as a leave replacement for Madeleine Everhart commencing on February 15, 2017 through April 19, 2017. The salary shall be at the substitute rate for work days 1 through 40 (\$130/day); at BA-1 for days 41+(\$48,041) plus benefits, retroactive to the original start date.

**P-6 BE IT RESOLVED** that the Board of Education hereby approves the paid leave for Kimberly Belkin, Special Education Teacher, for the purpose of child care commencing February 8, 2017 through April 7, 2017.

**P-7 BE IT RESOLVED** that the Board of Education hereby approves the annual stipend of \$2,000 for Lisa Seff holding a National Board Certification for the 2016/2017 school year as per the Collective Bargaining Agreement between the Springs UFSD and the Springs Teachers Association.

**P-8 BE IT RESOLVED** that the Board of Education hereby approves the annual stipend of \$2,000 for Katherine Farmer holding a National Board Certification for the 2016/2017 school year as per the Collective Bargaining Agreement between the Springs UFSD and the Springs Teachers Association.

**P-9 BE IT RESOLVED** that in accordance with Section 6 of the Memorandum of Agreement between the Springs Union Free School District, the Springs Administrators Association and Christine Cleary dated August 22, 2016, the Board approves the transfer of Christine Cleary to the position of Assistant Principal, with an amended anticipated tenure date of August 25, 2019; and

**BE IT RESOLVED** that the Board removes the position of Director of Curriculum and Instruction from its Table of Organization.

**P-10 BE IT RESOLVED** the Board of Education hereby amends Beverly McGrath's anticipated tenure date to be May 26, 2019.

**P-11 BE IT RESOLVED** the Board of Education hereby amends Laura Foti's anticipated tenure date to be September 8, 2017.

**P-12 BE IT RESOLVED** that the Board of Education hereby rescinds the appointment of Paige Morehead's 2/5 of a .2 position of Speech Therapist at a rate of \$6,850.40 prorated beginning September 20, 2016 ending November 22, 2016.

**P-13 BE IT RESOLVED** that the Board of Education hereby rescinds the appointment of Patricia Philipbar's 2/5 of a .2 position of Speech Therapist at a rate of \$9,640.80, prorated beginning September 20, 2016 ending November 22, 2016.

**P-14 BE IT RESOLVED** that the Board of Education hereby approves the appointment of Linda Delalla as a .4 Speech Therapist for the 2016-2017 school year, commencing on November 22, 2016, at an annual salary of \$22,098.40 (MA, Step 1), prorated.

**P-15 BE IT RESOLVED** that the Board of Education hereby approves Kimberly Sarris Royal to the stipend appointment of Girls Volleyball Coach for the 2016-2017 school year, at a rate of \$4,564 (Level 3, Year 1) as per the Collective Bargaining Agreement between the Springs UFSD and the Springs Teachers Association.

**P-16 BE IT RESOLVED** that the Board of Education hereby approves the following list of Substitutes for the 2016-2017 school year:

<b>Employee:</b>	<b>Position:</b>	<b>Salary:</b>
Magda Garcia	Substitute Bus Monitor	\$14/hour
Mary Ellen Montes	Substitute Teacher/TA	\$110/day
Magda Garcia	Substitute Teacher/TA	\$110/day
Andrea Bernal	Substitute Teacher/TA	\$110/day
Stephanie King	Substitute Teacher/TA	\$110/day
Matthew Nanos	Substitute Teacher/TA	\$110/day
Samantha Cucunuba	Substitute Teacher/TA	\$110/day
Woodrin Montclare	Substitute Teacher/TA	\$110/day
Eileen Goldstein	Substitute Teacher/TA	\$110/day

**P-17 BE IT RESOLVED** that the President of the Board of Education is authorized to execute a First Amendment, dated November 21, 2016, to the Employment Agreement dated June 8, 2015 for Superintendent of Schools John J. Finello, which amendment provides that effective January 2, 2017, the Superintendent shall be paid for days worked at a per diem rate of \$975 with no provision for utilization of leave days and with no additional compensation excluding reimbursement for professional expenses.

A motion was made by David Conlon, seconded by Timothy Frazier, and the following Finance items were unanimously approved and moved to a consent agenda:

**FINANCE**

**Information Items:**

October Warrants:	#A-10	\$273,305.65
	#A-12	\$250,952.42
	#A-14	\$ 200.00
	#C-6	\$ 1,280.97
	#C-7	\$ 663.00

**Resolutions:**

**F-1 BE IT RESOLVED**, that the Board of Education hereby approves warrants: #A-10, #A-12, #A-14, #C-6, #C-7.

**F-2 BE IT RESOLVED**, that the Board of Education hereby approves the Treasurer's Report for the month October 2016.

**F-3 BE IT RESOLVED** that the Board of Education hereby accepts with gratitude a donation of \$1,200.00 from Parker Firestone, a Ross student, to be used solely for the purpose of Art To Go Backpacks. Code A211045-00-6 to be increased.

**F-4 BE IT RESOLVED** that the Board of Education hereby accepts with gratitude a donation of approximately 5,000 books, with an approximate value of \$60,448 from Scholastic Books/AlecBaldwin.

**F-5 BE IT RESOLVED** that the Board of Education hereby approves the amended contract with Guild Hall for the fourth grade opera performance to include 8 additional days at an increase of \$400. Total contract is \$3,000.

**F-6 BE IT RESOLVED** that the Board of Education hereby approves the Calendar for Development of the 2017-2018 Budget.

**F-7 BE IT RESOLVED** that the Board of Education hereby approves the prepared responses to the recommendations from the auditors regarding the 2015/2016 audited financial statements for the period ending June 30, 2016.

**F-8 BE IT RESOLVED** that the Board of Education hereby approves the contract between Springs UFSD and Kyril Bromley for the Fourth Grade Opera Production (composer, arranger, accompanist) in the amount of \$2,500 commencing October 1, 2016 through January 27, 2017.

**F-9 BE IT RESOLVED** that the Board of Education hereby approves the contract between Springs UFSD and Ellen Watson for the Fourth Grade Opera Production

(photography) in the amount of \$650 commencing December 1, 2016 through December 31, 2016.

**F-10 BE IT RESOLVED** that the Board of Education hereby approves the contract between Springs UFSD and Lisa Weston for the Fourth Grade Opera Production (set design and props) in the amount of \$1,771 commencing November 1, 2016 through January 27, 2017.

**F-11 BE IT RESOLVED** that the Board of Education hereby accepts \$793.31 from Booster Inc. LLC, moneys raised from the turkey trot t-shirt sales, to fund the seventh grade fieldtrip. The funds will be deposited in the Trust & Agency account.

**F-12 BE IT RESOLVED** that the Board of Education hereby accepts the donation of Webster Dictionaries for the fourth grade class from the East Hampton Rotary Club.

**F-13 BE IT RESOLVED** that the Board of Education hereby accepts the donation of three cameras and film totaling \$750 as a winning prize for the Scholastic FujiFilm Instax Camera Giveaway .

**F-14 BE IT RESOLVED** that the Board of Education hereby accepts the donation of \$2,624.50 for the fourth grade opera trip to the Metropolitan Opera from the East End Young Arts Initiative.

**F-15 BE IT RESOLVED** that the Board of Education hereby accepts the donation of Vernier Water Quality Sensors and Components with a value of \$2,040.07.

**F-16 BE IT RESOLVED** that the Board of Education hereby approves the attendance of the Superintendent and Director of Human Resources and Special Education for the Annual School Law Conference dated December 9, 2016. The total conference cost is \$200.

A motion was made by Timothy Frazier, seconded by Amy Rivera, and the following Special Education recommendations were approved:

### **SPECIAL EDUCATION RECOMMENDATIONS**

**BE IT RESOLVED** the Board of Education hereby accepts the recommendations from the Committee on Special Education:

(A) CSE Cases # 1-14

A motion was made by David Conlon, seconded by Amy Rivera, and the following was approved:

### **POLICIES**

**BE IT RESOLVED** that the Board of Education hereby rescinds the following Policies:  
**Policy 1810-** Gifts to School Personnel (covered under Policy 2160 adopted October 5, 2015).

**Policy 4343-** Education of Homeless Children (covered under Policy 5151 adopted February 29, 2016.

**Policy 9120.1-** Conflict of Interest (replaced by Policy 2160)

### **BOARD PRESIDENT'S REPORT**

Barbara Dayton gave an update on the Capital Planning Committee meetings held on November 3, 2016 and November 17, 2016. November 3<sup>rd</sup> BBS and Park East Construction were present and they reviewed the demographics of the district. November 17<sup>th</sup> they did an entire review of the district buildings and overall needs and condition of the school. BBS will be back on December 8<sup>th</sup> for another scheduled worksession. Dave Conlon noted that there was a priority list and it was "large" and would need to be "trimmed down."

Ms. Dayton gave an update on the Business Official search, stating that there were 1-2 candidates that the Board will be interviewing.

### **SUPERINTENDENT'S REPORT and RECOMMENDATIONS**

Mr. Casale gave an overview of the Review of Instructional Planning; STAR Reading and STAR Math. Teachers were involved in the planning process, and he thanked Ms. Cleary, Assistant Principal, for helping as it was a "long process."

Mr. Casale presented the Professional Development Plan for Board approval.

Ms. Dayton called for a motion to approve the Professional Development Plan for the 2016/2017 school year.

A motion was made by Amy Rivera, seconded by David Conlon, and the Professional Development Plan was approved.

### **OLD BUSINESS**

Ms. Dayton gave an update on; the contract with LTV (filming the Board meetings), stating it was with the attorneys and hoped to have it going for the next meeting in December, Board docs training was completed for the Board and Administration and would be implemented soon.

### **NEW BUSINESS**

The Board to discuss meeting more than once a month to have work sessions and put together some tentative dates.

**PUBLIC COMMENTARY #2** – Board President to advise members of the audience that at this time they may address the Board. The chairman will limit comments of any member of the public to three (3) minutes in order for the Board to expeditiously conduct its business.

### **UPCOMING BOARD OF EDUCATION MEETING**

December 19, 2016

A motion was made by Timothy Frazier, seconded by David Conlon, and the meeting was adjourned.