

AGENDA
SPRINGS UNION FREE SCHOOL DISTRICT
REORGANIZATIONAL MEETING
SCHOOL LIBRARY

July 5, 2016

6:00 PM

- I. Call to Order/Pledge of Allegiance
- II. Administer Oath of Faithful Performance to Newly Elected Members
- III. Election of Officers

President of the Board

Be it resolved the Board of Education hereby elects _____
as President of the Board of Education for the 2016-2017 school year. Nomination
made by _____, seconded by _____.

District to Administer Clerk Oath to the Board President

Vice President of the Board

Be it resolved the Board of Education hereby elects _____
to serve as Vice President of the Board of Education for the 2016-2017 school
year. Nomination made by _____, seconded by _____.

District Clerk to Administer Oath to the Vice President

IV. Appointments

Be it resolved the Board of Education hereby approves the appointment of
Annette Savino as District Treasurer for the 2016-2017 school year, unless
sooner discontinued. The current salary will stay in effect until superseded by
Board action.

Be it resolved the Board of Education hereby approves the appointment of
Julie Bistran to the stipend, 12 month position of District Clerk for the
2016-2017 school year, unless sooner discontinued, for the annual stipend of
\$15,000.

Be it resolved the Board of Education hereby approves the appointment of Daniel Penalver to the 12 month position of Claims Auditor for the 2016-2017 school year, unless sooner discontinued, at the rate of \$35.00 per hour.

Board of Education President to Administer Oath of Faithful Performance to Board Appointed District Treasurer, Superintendent, District Clerk and Claims Auditor.

V. Votes and Resolutions

1. Non-Stipend Appointments
2. Contractual Service Appointments and Authorization of Appointments
3. Approval of Board Designations
4. Approval of Board Authorizations
5. Approval of Carl Fraser as Purchasing Agent
6. Authorization for Bonding of District Treasurer, Superintendent, District Clerk, Purchasing Agent and Claims Auditor
7. Re-adoption of Policies and Regulations
8. Approval of Mileage Rate for Use of Personal Vehicle for District Business
9. Approval of Payroll Dates for 2016-2017 school year
10. Approval of Voting Machine Rental and Personnel to conduct the annual District Meeting
11. Appointments of Committee on Special Education
12. Appointments of Committee on Pre-school Special Education
13. Appointments of Section 504 Committee
14. Approval of Appointments to Special Committees
15. Agreement with Bridgehampton UFSD – Health Services
16. Agreement with Wainscott UFSD – Health Services
17. Agreement with Southampton UFSD – Health Services
18. Approval of Project Most Contract for 2016-2017
19. Approval of Guild Hall Contract for 2016-2017
20. Agreement with Dave Krolikowski – Augmentative Device Services
21. Agreement with Dr. Sherwood – Psychological Evaluations
22. Agreement with Dr. Rosenblatt –
23. Agreement with St. James Tutoring Services
24. Approval of Non-resident Tuition rates for 2016-2017
25. Agreement with Sag Harbor UFSD – Tuition
26. Agreement with Bridgehampton UFSD – Tuition
27. Agreement with Southampton UFSD – Tuition
28. Agreement with East Hampton UFSD – Tuition

29. Approval of Independent Contract-Keri Delalio
Director- HR and PPS
30. Approval of Independent Contract
Suzanne Janis – Senior Clerk Typist
Michael Strecker – Senior Clerk Typist
Julie Bistran– Senior Account Clerk
Marion Flaherty – Head Bus Driver
Brenda Crozier – Greeter
31. Agreement with Achieve Beyond

VI. Adjournment

Votes and Resolutions:

1. Be it resolved the Board of Education approves the following non stipend appointments for the 2016-2017 school year:
 - (a) Records Access Officer – Julie Bistran
 - (b) Records Management Officer – Julie Bistran
 - (c) Section 504 Hearing Officer – Keri DeLalio
 - (d) Emergency Management Coordinator – Eric Casale
 - (e) Title IX Officer - Eric Casale
 - (f) Extra Class Chief Faculty Advisor – Eric Casale
 - (g) Extra Class Central Treasurer – Annette Savino
2. Be it resolved the Board of Education hereby approves the contractual services appointment and authorizes the Board President to execute engagement agreements indicated below for the 2016-2017 school year (as kept on file in the office of the District Clerk):
 - (a) General Counsel – Ingerman Smith,LLP
 - (b) Labor Counsel – Ingerman Smith,LLP
 - (c) School Physician – East End Pediatrics
 - (d) External Auditor – R.S Abrams
 - (e) Internal Auditor – Nawrocki Smith
 - (f) Bond Financial Advisor – Munistat Services, Inc.
 - (g) Bond Counsel – Hawkins, Delafield and Wood LLP
3. Be it resolved the Board of Education hereby approves the following designations for the 2016-2017 school year:
 - (a) Depositories for District Funds

Bridgehampton National Bank

- 1) MilkFund #400003281
- 2) Federal Fund #400003307
- 3) T&A Payroll #400040689
- 4) Operating Fund #400039475
- 5) Student Council #400090833
- 6) Eighth Grade #400090841
- 7) Money Market #480110980
- 8) Capital Fund #400094918

Capital One Bank

- 1) Flex Plan #2254044395

Putnam/Northern Westchester BOCES

- 1) General #NY- 01-0196-0001
- 2) Debt Service #NY- 01-0196-0003
- 3) Repair Reserve #NY- 01-0196-0004
- 4) Capital Reserve #NY- 01-0196-0002

(b) Calendar dates and times for Regular Monthly Board Meetings (7:00 PM), Budget Hearing (7:00 PM) and Budget Vote (1:00-9:00 PM)

- Monday, August 29
- Monday, September 19
- Monday, October 24
- Monday, November 21
- Monday, December 19
- Monday, January 23
- Monday, February 13
- Monday, February 13 (Budget Work-session 1)
- Wednesday, March 1 (Budget Work-session 2)
- Monday, March 13
- Monday, March 13 (Budget Work-session 3)
- Monday, April 3
- Monday, April 3 (Budget Work-session 4, if necessary)
- Monday, April 19 (Budget Adoption and Property Tax Report Card)
- Monday, May 8
- Monday, May 8 (Budget Hearing)
- Tuesday, May 16 (Budget Vote)

- Monday, June 12

(c) Official District Newspapers: East Hampton Star / Southampton Press

(d) District Insurance Consultant:

- New York State Insurance Reciprocal (NYSIR) for all insurance policies excluding student accident
- Cook Maran & Associates, Inc. Insurance Agents for QBE student accident insurance policy: US Fire Catastrophic

4. Be it resolved the Board of Education hereby approves the following authorizations for the 2016-2017 school year.

- (a) Superintendent to certify payroll;
- (b) Board President to approve conference requests for school district Superintendent;
- (c) Superintendent to approve conference requests for school District Board of Education members;
- (d) Superintendent or designee to approve conference requests for employees of the district;
- (e) Superintendent to approve transfers not to exceed \$30,000 and the Board of Education to receive monthly updates on such transfers;
- (f) District Treasurer as the primary signee of District checks with the Board President as the alternate signee in the absence of the District Treasurer;
- (g) District Treasurer to invest School District Funds in short term securities;
- (h) Associate Superintendent for Management services of ES BOCES to act as the representative of the Springs UFSD in making application for Federal Aid under Public Law 81-874;
- (i) Superintendent to serve as District Representative with authorization to execute applications in connection with Chapter 1 and 2 of the Elementary and Secondary Education act.

5. Be it resolved the Board of Education approves the appointment of Carl Fraser, to the position of Purchasing Agent for the 2016-2017 school year, unless sooner discontinued, at no additional compensation.

6. Be it resolved the Board of Education hereby authorizes the bonding of Annette Savino, District Treasurer, John Finello, Superintendent, Julie Bistran, District Clerk, Carl Fraser, Purchasing Agent and Daniel Penalver, Claims Auditor for the 2016-2017 school year, in the amount of \$200,000 each.

7. Be it resolved the Board hereby re-adopts all Policies and Administrative Regulations that were in effect at the close of the 2015-2016 school year.

8. Be it resolved the Springs UFSD reimburse employees and Board members of the District for use of personal vehicles for approved district business at the mileage rate designated by the Internal Revenue Service in effect at the time of travel.

9. Be it resolved the Board of Education hereby approves the following payroll dates for the 2016-2017 school year.

- July 15, 29
- August 12, 26
- September 9, 23
- October 7, 21
- November 4, 18
- December 2, 16, 30
- January 13, 27
- February 10, 24
- March 10, 24
- April 7, 21
- May 5, 19
- June 2, 16, 23, 30

10. Be it resolved the Board of Education hereby appoints the following individuals to the titles indicated for the 2016-2017 school year, unless sooner discontinued, at the rate of \$12.00 per hour, for the purpose of conducting the Annual District Meeting.

Chairperson of Annual District Meeting – Julie Bistran

Inspectors/Election Registrars: Kimberly Sargent, Cathy McCormack,

Blanca Aucapino, Mary Lou Russell, Elizabeth Schuerer, Flora Greenberg, as well as certified inspectors from the Suffolk County Board of Elections list.

Be it further resolved the Board of Education hereby approves the rental of voting machines from the Suffolk County Board of Elections for the purpose of conducting the Annual District Meeting.

11. Be it resolved the following individuals shall serve as Chairpersons for the Committee on Special Education for the 2016-2017 school year:

- Keri DeLalio and Madeleine Everhart

12. Be it resolved the following individuals shall serve as Chairpersons for the Committee on Preschool Special Education for the 2016-2017 school year:

- Keri DeLalio and Madeleine Everhart

13. Be it resolved the following individuals shall serve on the Section 504 Committee for the 2016-2017 school year:

- Section 504 Coordinators- Keri DeLalio, Madeleine Everhart and Eric Casale
- Nurse – Debra Gherardi
- Teachers as needed

14. Be it resolved the Board of Education hereby approves the following Committees as Special Committees, in accordance with District Policy:

Audit Committee Members: Elizabeth Mendelman, Tim Frazier, Barbara Dayton, Amy Rivera and David Conlon.

Buildings and Grounds: Eric Casale, Dan Newman, Carl Fraser, _____and David Conlon.

District Safety Committee: Eric Casale, Elizabeth Mendelman, Christine Cleary, Daniel Newman, Bruce Bates, Kim Notel and Michael Sarlo.

Technology Committee: Eric Casale, John Gibbons, William Hallman, Judy Mullarkey, Melissa Knight, Steve Mazza, Adam Wilson and David Conlon.

Communications Committee: Barbara Dayton, Elizabeth Mendelman, Jay Finello and _____.

Policy Development Committee: Jay Finello, Carl Fraser, Eric Casale, Keri Delalio, Elizabeth Mendelman.

Capital Planning Committee: Elizabeth Mendelman, Tim Frazier, Barbara Dayton, Amy Rivera and David Conlon.

15. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with the Bridgehampton UFSD, filed in the office of the District Clerk, for Health Services provided for the 2016-2017 school year.

16. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with the Wainscott UFSD, filed in the office of the District Clerk, for Health Services provided for the 2016-2017 school year.

17. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with the Southampton UFSD, filed in the office of the District Clerk, for Health Services provided for the 2016-2017 school year.

18. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with Project Most Inc, for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

19. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with Guild Hall for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

20. Be it resolved that the Board of Education authorizes an agreement between Dave Krolkowski and the Springs UFSD for professional services for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

21. Be it resolved that the Board of Education authorizes an agreement between Dr. James Sherwood and the Springs UFSD for professional services for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

22. Be it resolved that the Board of Education authorizes an agreement between Dr. Rosenblatt and the Springs UFSD for professional services for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

23. Be it resolved that the Board of Education authorizes an agreement between St. James tutoring and the Springs UFSD for professional services for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

24. Be it resolved that the Board of Education hereby establishes the following non-resident tuition rates for the 2016-2017 school year:

Special Education:

Grades: K-6 \$57,615 per school year

Grades: 7-12 \$61,565 per school year

General Education:

Grades: K-6 \$15,396 per school year

Grades: 7-12 \$19,346 per school year

25. Be it resolved that the Board of Education hereby approves the agreement between the Springs UFSD and the Sag Harbor UFSD, filed in the office of the District Clerk, for Education Services provided for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

26. Be it resolved that the Board of Education hereby approves the agreement with the Bridgehampton UFSD, filed in the office of the District Clerk, for Education Services provided for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

27. Be it resolved, that the Board of Education hereby authorizes the Superintendent to execute an agreement with the Southampton UFSD,

filed in the office of the District Clerk, for Education Services provided for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

28. Be it resolved, that the Board of Education hereby authorizes the Superintendent to execute an agreement with the East Hampton UFSD, filed in the office of the District Clerk, for Education Services provided for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.

29. Be it resolved, that the Board of Education is authorized to execute a First Amendment, dated June 5, 2016, to the Employment Agreement dated January 12, 2015 for the Director of Pupil Personnel Services and Human Resources, Keri A. DeLalio.

30. Be it resolved, that the Board of Education of the Springs Union Free School District authorizes the Board President, Elizabeth Mendelman, to execute six(6) Memoranda of Terms of Employment, dated July 5, 2016, for certain incumbent non-instructional employees holding the following positions:

- Senior Account Clerk
- Senior Clerk Typist (2)
- Greeter
- Head Bus Driver

31. Be it resolved that the Board of Education authorizes an agreement between Achieve Beyond and the Springs UFSD for professional services for the 2016-2017 school year, subject to negotiation of a formal written agreement between the parties as approved by Counsel for the District.