

# **Springs Union Free School District**

## **---Board of Education Meeting Minutes---**

**Monday April 11, 2016**

**6:01 PM**

The meeting was called to order by the Board President, Elizabeth Mendelman at approximately 6:00 P.M.

The following members were in Attendance:

Elizabeth Mendelman, President; Timothy Frazier, Vice President; Jeff Miller, Trustee; Adam Wilson, Trustee and Barbara Dayton, Trustee.

The Board President called for a motion to enter into Executive Session to discuss proposed litigation and meet Megan Lydon for a probationary appointment (P-4 on the agenda). A motion was made by Adam Wilson, seconded by Jeffrey Miller.

Regina Gload was at the front desk to greet the public.

The Board returned to public meeting at approximately 7:06 P.M.

The Pledge of Allegiance was recited at the Board Meeting.

The chairman called for a motion to approve the previous regular board meeting minutes. A motion was made by Jeffrey Miller, seconded by Barbara Dayton and the following resolution was approved:

**BE IT RESOLVED** the Board of Education hereby approves the minutes from the previous regular board of education meeting and School Budget 2016/2017 Work Session #2 held on March 14, 2016.

The Presidents report consisted of; the recognition of the MathCon participants presented by Christine Cleary, Assistant Principal, and three donations identified by Mr. Casale, Principal. Bridgehampton Nation Bank donated \$500 for the purpose of purchasing Citizen of the Month plaques, George and Elizabeth Meredith donated \$2,200 for the purpose of the Unified Arts Program and the Wellness Foundation donated \$500 for the purpose of Health/Wellness student activities.

Mr. Casale gave an update on student enrollment and noted enrollment has slightly declined from the previous statistics given at the March 14, 2016 meeting.

Mr. Finello, Superintendent, Mr. Fraser, School Business Administrator, and Mr. Casale, Principal present Budget Work Session #3

Public Commentary was opened by the Chairman and members of the audience were advised that at this time they may address the Board regarding agenda items and comments would be limited by the public to three (3) minutes in order for the Board to expeditiously conduct its business. Members of the public addressed the budget presentation and the variances between budget presentation #2 and budget presentation #3.

The chairman called for a motion to approve agenda items P-1 through P-10 to a consent agenda. A motion was made by Jeffrey Miller, seconded by Barbara Dayton to move P-1 through P-10 to a consent agenda.

### **1. PERSONNEL – Motion by Consent Agenda**

**P-1 BE IT RESOLVED** that the Board of Education hereby approves the tenure date of April 15, 2016 for Jessica Sadecki, Special Education Teacher.

**P-2 BE IT RESOLVED** that the Board of Education hereby approves the following Resolution:

WHEREAS, Crystal Reiner has requested a leave of absence for the purpose of child care; and

WHEREAS, the member had provided documentation that supports her request for such leave at this time; and

NOW THEREFORE IT IS RESOLVED that Crystal Reiner is hereby granted a leave commencing on May 15, 2016 with a tentative return date of June 15, 2016.

**P-3 BE IT RESOLVED** that the Board of Education hereby approves the appointment of Kimberly Havlik as a leave replacement for Crystal Reiner starting May 15, 2016 through June 15, 2016. The salary shall be at the rate of \$130/day.

**P-4 BE IT RESOLVED** that the Board of Education hereby appoints Meghan Lydon, Elementary Teacher, probationary appointment commencing on February 9, 2016, anticipated tenure date of February 9, 2020 at an annual salary of \$48,041 (BA, Step 1) plus benefits.

**P-5 BE IT RESOLVED** that the Board of Education hereby approves the appointment of Monique Sullivan as a leave replacement for Ray Wojtusiak starting February 9, 2016 through June 30, 2016 . The salary shall be at the rate of \$55,246 (BA+45, Step 1), plus benefits, prorated.

**P-6 BE IT RESOLVED** that the Board of Education hereby approves Christine Cleary for a one year leave as an elementary math AIS teacher for the 2016-2017 school year, as per the Springs Teacher Association Contract.

**P-7 BE IT RESOLVED** that the Board of Education hereby approves the following Resolution:

Whereas, a member of our non-instructional staff has requested an unpaid leave of absence for medical reasons pursuant to her employment contract with the District; and

Whereas, the member had provided certain medical documentation that supports her request for such leave to attend to her medical needs at this time; and

Whereas, the anticipated duration of the need for said leave of absence is unknown,

NOW THEREFORE IT IS RESOLVED that Employee ID# 1299 is hereby granted an unpaid leave of absence for two (2) weeks commencing on March 26, 2016 and ending on April 9, 2016.

**P-8 BE IT RESOLVED** the Board of Education hereby approves the following stipend appointments for Spring Sports 2016:

John Foster	Boys Baseball	Year: 8	Level: 3	\$5285
Ray Wojtusiak	Girls Softball	Year: 1	Level: 3	\$4564
Kyril Bromley	Boys Tennis	Year: 18	Level: 3	\$5525

**P-9 BE IT RESOLVED** that the Board of Education hereby approves the following Resolution:

WHEREAS, the Springs Union Free School District will hold its annual budget vote and election on Tuesday, May 17, 2016; and

WHEREAS, it is necessary for the District to appoint individuals to work the annual budget vote and election in order to ensure it is conducted in an organized and equitable manner; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education appoints Elizabeth Scheurer, Lisa Sargent, Flora Greenberg, Loretta Magno and Andrew Tarasevich as certified election inspections and Jill Sulihian, Deborah Gherardi, Cathy McCormack, Michele Rigby, Jaime Morgan, Diane Mehrhoff and Holly Reichart as election workers, all to be paid at a rate of \$12.00 per hour. The anticipated work hours for the certified election inspectors are approximately 12:15 p.m. to 9:15 p.m. The anticipated work hours for the election workers will be staggered and vary throughout the day.

**P-10 BE IT RESOLVED** the Board of Education hereby approves the following individuals for the substitute list for the 2015-16 school year.

Mr. Fraser reviewed the warrants which will be made available on the website and identified the major expenditures.

The chairman noted there were four exceptions on Warrant #A-31 and no exceptions on Warrants #A-30, #A-34 and #A-35, referencing the Claims Audit report.

The chairman called for a motion to approve agenda items F-1 through F-9 to a consent agenda. A motion was made by Barbara Dayton, seconded by Timothy Frazier to move F-1 through F-9 to a consent agenda.

## **2. FINANCE**

### **A. Information Items:**

March Warrants:	#A-30	\$3,776.50
	#A-31	\$1,980,098.66
	#A-34	\$23,858.60
	#A-35	\$17,060.20

### **B. Resolutions:**

**F-1 BE IT RESOLVED** the Board of Education hereby approves warrants: #A-30, #A-31, # A-34, #A-35.

**F-2 BE IT RESOLVED** the Board of Education hereby approves the Claims Auditor Report for the month of March 2016, as submitted and kept on file in the office of the District Clerk.

**F-3 BE IT RESOLVED** the Board of Education hereby approves the Treasurer's Report for the month of March 2016.

**F-4 BE IT RESOLVED** the Board of Education hereby approves the contract between Springs UFSD and J & R Irrigation for the 2016 season at a rate of \$255 to turn the irrigation system on and \$242 to winterize the irrigation system.

**F-5 BE IT RESOLVED** that the Board of Education approve the recommendation of the Audit Committee to appoint RS Abrams as the school district external auditor for the year ending June 30, 2016, with the option of extending their services for four (4) additional years. This recommendation results from a proposal submitted by RS Abrams in response to an RFP (Request for Proposal) issued on February 4, 2016 and received on February 18, 2016. The fee for their auditing services is \$22,400, and is 18.5% lower than the fee charged in 2015.

Be it also resolved that the Board of Education approve the engagement agreement with RS Abrams to provide external auditing services for the year ending June 30, 2016.

**F-6 BE IT RESOLVED** that the Board of Education hereby accepts with gratitude a donation from the Wellness Foundation in the amount of \$500 for the purpose of health and wellness student activities. Budget code A28504501 to be increased.

**F-7 BE IT RESOLVED** that the Board of Education hereby accepts with gratitude a donation from the Bridgehampton National Bank in the amount of \$500 to purchase Citizen of the Month Plaques. Budget code A2110450016 to be increased.

**F-8 BE IT RESOLVED** that the Board of Education hereby accepts with gratitude a donation from George and Elizabeth Meredith in the amount of \$2,200 for the purpose of the Unified Arts Program. Budget code A28504502 to be increased.

**F-9 BE IT RESOLVED** that the Board of Education hereby approves the budget transfers:

From A2250.4710 (Special Education Tuition) to A2250.4730 (Special Education Charter School Tuition) \$45,000.00 to increase funds for end of year payments-CDCH.

From A2250.1600 (Special Education Salaries) to A2250.16AB (Special Education extended day services salaries) \$40,000.00

To increase funds for ABA services salaries.

The chairman called for a motion to approve agenda item 8 from the Committee on Special Education. A motion was made by Timothy Frazier, seconded by Adam Wilson.

## **8. SPECIAL EDUCATION RECOMMENDATIONS**

**BE IT RESOLVED** the Board of Education hereby accepts the recommendations from the Committee on Special Education and the Committee on Pre-School Special Education for the following:

(A) CSE Cases #1-3

(B) CPSE Cases #1-3

Under new business Mr.Frazier spoke about the possibility of posting policies and agendas using Board Docs. Ms.Mendelman noted there are webinars available for training to use this application. Mr.Frazier thanked Ms. Ana Jacobs and Ms. Liliam Flores for providing translation to members of the Spanish speaking audience and noted the district will be providing this at all Board of Education meetings and budget work sessions as well as working with OLA to help with communications.

Public Commentary was opened by the Chairman and members of the audience were advised that at this time they may address the Board and comments would be limited by the public to three (3) minutes in order for the Board to expeditiously conduct its business. Public

commentary included items such as; the professionalism and pleasant feeling demonstrated by the front door greeter, recognition for the district providing translators, OLA and reserves.

The Chairman reported that the upcoming Board of Education meetings will be:

April 18, 2016 – Budget Adoption

May 9, 2016 – Budget Hearing & Regular Board of Education Meeting

May 17, 2016 – Annual Budget Vote

A motion was made by Timothy Frazier, seconded by Jeffrey Miller and the meeting was adjourned at 9:15 P.M.