

Springs Union Free School District

---Board of Education Meeting Minutes---

Monday March 14, 2016

6:06 PM

The meeting was called to order by the Board President, Elizabeth Mendelman at approximately 6:04 PM.

The following members were in Attendance:

Elizabeth Mendelman, President; Timothy Frazier, Vice President; Jeff Miller, Trustee; Adam Wilson, Trustee and Barbara Dayton, Trustee.

The Board President called for a motion to enter into Executive Session to get an update on contract negotiations, PERB petition and review the Audit Committee interview process for Internal and External Auditor proposals which is being held on March 22, 2016. A motion was made by Barbara Dayton, seconded by Timothy Frazier.

Regina Gload was at the front desk to greet the public.

The Board returned to public meeting at approximately 7:10 PM.

The Pledge of Allegiance was recited at the Board Meeting.

The chairman called for a motion to approve the previous regular board meeting minutes. A motion was made by Timothy Frazier, seconded by Jeffrey Miller and the following resolution was approved:

BE IT RESOLVED the Board of Education hereby approves the minutes from the previous regular board of education meeting and School Budget 2016/2017 Work Session #1 held on February 29, 2016.

The Presidents report consisted of a description of the various grants awarded to four (4) staff members, as previously approved at the February 29, 2016 meeting. The awards were for subscriptions to SCRIBD to access content to build classroom libraries, purchase New Sensory Equipment for Functional Academics Program, Doll-making to improve language and fine-motor skills, and an additional grant for LEGO Robotics in the fifth grade which enhances a prior grant award. Springs School has received \$10,370 in grants from GEHEF since the start of the school year.

The President amended the agenda by adding on a walk-on resolution P-8 for approving a one year leave of absence and correcting the stipend under P-3 for both Springs Idol Advisors from \$1,681.00 to \$840.50. The President also added an additional policy to rescind, Policy #9260 – Conditional Staff Appointments.

The President also updated the Board on the New Data Security Coverage for NYSIR members. The new coverage reimburses districts for the cost of notifying people whose personal information has been compromised (breached).

The Board President read a statement to the board members: I would like to update the board on a recent development pertaining to a claim made against the school district. The district received the final **Determination and Order of Investigation** pertaining to Case No. 10177609 filed under the **NYS Division of Human Rights**. The complaint filed by Mr. Gomez against the Springs Union Free School District claiming discrimination relating to our employment practices. After investigation of the claim, the NYS Division of Human Rights determined there is NO PROBABLE CAUSE. The claim of age and ethnic discrimination against the District was dismissed.

Mark Lappin, PTA President, gave a report including future dates of events happening. In his report he noted; there was a turnout of 99 students at the Skate Night, the sale of a machine donated by Alec Baldwin generated enough funds to purchase new helmets and a catching mask for the junior high baseball team, the PTA newsletter with an advertisement for Sportime as a thank you for supporting the tennis program;. Upcoming events include; 3/18 8th grade basketball game fundraiser, 3/29 meeting for 8th grade graduation party, 4/2 Special Olympics bowling, 4/8 PTA morning meeting (coffee talk), 4/18-4/22 Book Fair (groovy theme), 4/21 PARP (parents as reading partners) night.

The Board unanimously accepts the generous PTA donation of helmets and masks.

Mr. Casale gave an update on student enrollment and noted enrollment had stabilized.

Mr. Finello, Superintendent, Mr. Fraser, School Business Administrator, and Mr. Casale, Principal present Budget Work Session #2.

Public Commentary was opened by the Chairman and members of the audience were advised that at this time they may address the Board regarding agenda items and comments would be limited by the public to three (3) minutes in order for the Board to expeditiously conduct its business. Members of the public addressed the Board on topics such as; enrollment, fund balance, translators/language assistance.

The chairman called for a motion to approve agenda items P-1 through P-8 to a consent agenda. A motion was made by Jeffrey Miller, seconded by Barbara Dayton to move P-1 through P-8 to a consent agenda. Item P-3 was revised from the original agenda to reflect a .5 rate.

1. PERSONNEL – Motion by Consent Agenda

P-1 BE IT RESOLVED that the Board of Education hereby approves the following Resolution:

WHEREAS, a member of our instructional staff has requested a leave of absence for medical reasons pursuant to her employment contract with the District; and

WHEREAS, the member had provided certain medical documentation that supports her request for such leave to attend to her medical needs at this time; and

NOW THEREFORE IT IS RESOLVED that Employee ID# 1660 is hereby granted a leave of absence for 25 calendar days commencing on March 22, 2016 and ending on April 16, 2016.

P-2 BE IT RESOLVED that the Board of Education hereby approves the appointment of Victoria Hoffman as a leave replacement for Employee ID# 1660 starting March 22, 2016 through April 15, 2016. The salary shall be at the substitute rate of \$130/day.

P-3 BE IT RESOLVED the Board of Education hereby approves the following stipend appointments for Springs Idol 2016:

| | | | | |
|-------------------|---------|---------|----------|-----------|
| Ashley Dellapolla | Advisor | Year: 1 | Level: 1 | \$ 840.50 |
| Amanda Waleko | Advisor | Year: 1 | Level: 1 | \$ 840.50 |

P-4 BE IT RESOLVED that the Board of Education hereby approves the appointment of Therese Allam as a Social Worker 1.0 position from the current .6 appointment effective March 15, 2016 with an anticipated tenure date of March 15, 2020. The salary shall be at an annual rate of \$ 109,034. (Step 16 MA45) as per the Springs Teacher Association contract, prorated.

P-5 BE IT RESOLVED that the Board of Education hereby appoints Eric Drew to the position of Custodial Worker II, effective March 15, 2016. The Business Office is directed to complete and forward all necessary paperwork to Suffolk County Civil Service regarding Mr. Drew's new appointment.

P-6 BE IT RESOLVED that the Board of Education hereby approves the following Resolution:

WHEREAS, a member of our non instructional staff has requested a leave of absence for medical reasons pursuant to her employment contract with the District; and

WHEREAS, the member had provided certain medical documentation that supports her request for such leave to attend to her medical needs at this time; and

NOW THEREFORE IT IS RESOLVED that Employee ID#1678 is hereby granted an unpaid leave of absence for 17 calendar days commencing on March 31, 2016 and ending on April 16, 2016.

P-7 BE IT RESOLVED that the Board of Education hereby approves the following Resolution:

WHEREAS, pursuant to Labor Law Section 220(3-a), the Board of Education is required to designate an employee of the School District who shall be responsible for the receipt, collection and review of certified payrolls of contractors which are performing capital project work for the School District;

BE IT RESOLVED the Board of Education hereby designates Julie Bistran to perform the task of receiving, collecting and reviewing certified payrolls. The designation shall be filed with the Superintendent of Schools and posted in a conspicuous location at each project site.

P-8 BE IT RESOLVED that the Board of Education hereby approves the request for a leave of absence, as requested by Owen McCormack pursuant to article 7 Section 1.1 of the Springs Teachers Association Bargaining Agreement. This unpaid leave will be effective July 1, 2016 through June 30, 2017.

Mr. Fraser reviewed the warrants which will be made available on the website. He answered questions from the board noting that Jim's Busy Bee Pest Control was the lowest bidder and the renewal contract for internet voice bundle was a decrease of \$360 from the prior year. Mr. Frazier said that the District has not secured TAN for the last 2 years. The chairman noted there were no exceptions to the claims audit report.

The chairman called for a motion to approve agenda items F-1 through F-7 to a consent agenda. A motion was made by Timothy Fraser, seconded by Jeffrey Miller to move F-1 through F-7 to a consent agenda.

2. FINANCE

A. Information Items:

February Warrants: #A-27: \$161,053.50
#C-6: \$ 2,348.97
#A-29: \$925,200.21
#C-7: \$ 1,088.74

B. Resolutions:

F-1 BE IT RESOLVED the Board of Education hereby approves warrants: #A-27, #C-6, # A-29, #C-7.

F-2 BE IT RESOLVED the Board of Education hereby approves the Claims Auditor Report for the month of February 2016, as submitted and kept on file in the office of the District Clerk.

F-3 BE IT RESOLVED the Board of Education hereby approves the Treasurer's Report for the months of February 2016.

F-4 BE IT RESOLVED the Board of Education hereby approves the contract between Springs UFSD and Jim's Busy Bee Pest Control Inc. for 2016 at a rate of \$500 per spray and \$600 for the placement of tick control.

F-5 BE IT RESOLVED that the Board of Education hereby approves the 3 year contract renewal between Springs UFSD and Lightpath (Internet voice bundle) at a monthly charge of \$2,275.

F-6 BE IT RESOLVED that the Board of Education hereby approves the contract between Springs UFSD and Munistat Services Inc. for services with respect to the Tax Anticipated Notes together with the filing of the District's annual audits and operating budgets as required by SEC Rule 15c2-12 with respect to the issuance of each of the District's Serial Bonds to be issued for the 2016-2017 school year. The all inclusive fee for services will be \$5,000 if needed.

F-7 BE IT RESOLVED that the Board of Education hereby approves the contract with Dr. Rosenblatt for health related services for the 2015-2016 school year, at a rate of \$3,500 per student neuropsychological evaluation.

The chairman called for a motion to approve agenda item 8 from the Committee on Special Education. A motion was made by Barbara Dayton, seconded by Adam Wilson.

8. SPECIAL EDUCATION RECOMMENDATIONS

BE IT RESOLVED the Board of Education hereby accepts the recommendations from the Committee on Special Education and the Committee on Pre-School Special Education for the following:

- (A) CSE Cases #1-2
- (B) CPSE Case #1

The chairman called for a motion to approve Policies #8415, 8635, 9260, 9320, 9410, 4526 and rescind policies #4526, 8415.5, 8635, 9320, 9125, 9140.1, 9260. The board president recommended a fourth read of the Wellness Policy #5405 after the Safety and Wellness Committee makes recommendations. Mr. Fraser questioned the relevance of the Medicaid Policy to our school district and requested review by Ingerman & Smith for further research.

A motion was made by Barbara Dayton, seconded by Jeffrey Miller and the following was approved;

WHEREAS, the Board of Education of the Springs Union Free School District has reviewed and discussed the following proposed policies:

- (A) Policy 8415: Alcohol and Drug Testing and Other Safety-Sensitive Employees
- (B) Policy 8635: Information Security Breach and Notification
- (C) Policy 9260: Conditional Appointments to Staff
- (D) Policy 9320: Drug and Alcohol-Free Workplace
- (E) Policy 9410: Staff Complaints and Grievance

WHEREAS, the proposed policies had a FIRST READING on February 29, 2016 and a SECOND READING on March 14, 2015.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby adopts the following policies:

- (A) Policy 8415: Alcohol and Drug Testing and Other Safety-Sensitive Employees
- (B) Policy 8635: Information Security Breach and Notification
- (C) Policy 9260: Conditional Appointments to Staff
- (D) Policy 9320: Drug and Alcohol-Free Workplace
- (E) Policy 9410: Staff Complaints and Grievance

WHEREAS, the Board of Education of the Springs Union Free School District has reviewed and discussed the following proposed policy:

- (A) Policy 4526: Acceptable Use of School District Computers

WHEREAS, the proposed policies had a SECOND READING on January 11, 2016 and a THIRD READING on February 29, 2016 and a FOURTH READING on March 14, 2016.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby adopts the following policy:

- (A) Policy 4526: Acceptable Use of School Computers

The following policy revisions have their first reading of revised policy:

- (A) Policy 5100: Attendance
- (B) Policy 6240: Investments
- (C) Policy 6685: Medicaid Compliance

Replacing the following existing Board of Education policies: **4526, 8415.5, 8635, 9320, 9125, 9140.1, 9260**

Public Commentary was opened by the Chairman and members of the audience were advised that at this time they may address the Board and comments would be limited by the public to three (3) minutes in order for the Board to expeditiously conduct its business. Members of the public addressed the Board on topics such as; posting of the Policies, translators for Board of Education meetings, status of the Architect candidate process, and the 2016/2017 School Budget.

Under old business, Jeffrey Miller, board trustee, reports that the required 5-year Buildings Conditions Survey was completed by Chaleff & Rogers.

The Chairman reported that April 11, 2016 regular meeting, March 22, 2016 Audit Committee Meeting at 5pm to interview External Auditors for final Board Approval and a tentative Executive Session at 6:30 pm with NYSIR attorney to discuss proposed/pending litigation. A motion was made by Timothy Frazier, seconded by Barbara Dayton and the meeting was adjourned.

