

Springs Union Free School District

---Board of Education Meeting Minutes--- Monday February 29, 2016 6:06 PM

The meeting was called to order by the Board President, Elizabeth Mendelman at approximately 6:06 PM.

The following members were in Attendance:

Elizabeth Mendelman, President; Timothy Frazier, Vice President; Jeff Miller, Trustee; Adam Wilson, Trustee and Barbara Dayton, Trustee.

The Board President called for a motion to enter into Executive Session to discuss pending litigation and review proposals submitted in response to the RFP for external auditing services. A motion was made by Jeffrey Miller, seconded by Timothy Frazier.

Regina Gload was at the front desk to greet the public.

The Board returned to public meeting at approximately 7:10 PM.

The Pledge of Allegiance was recited at the Board Meeting.

The chairman called for a motion to approve the previous regular board meeting minutes. A motion was made by Jeffrey Miller, seconded by Adam Wilson and the following resolution was approved:

BE IT RESOLVED the Board of Education hereby approves the minutes from the previous regular Board of Education meeting held on February 11, 2016 as submitted by the District Clerk.

Public Commentary was opened by the Chairman and members of the audience were advised that at this time they may address the Board regarding agenda items only and comments would be limited by the public to three (3) minutes in order for the Board to expeditiously conduct its business. Members of the public addressed the Board on topics such as; posting approved policies to the district's website, Park East contract.

The Presidents report consisted of various grants awarded to four (4) staff members, donations of furniture from Gurneys Inn, Montauk, and \$5,000. from the Anna Mirabai Foundation for upcoming 2016 programs.

A motion was made by Barbara Dayton, seconded by Adam Wilson and the following donations were approved:

- **Greater East Hampton Education Fund Grants**
\$970.92 (Lindsey Thayer)

\$800.00 (Kristy Lamonda)
\$800.00 (Sean Knight)
\$600.00 (Colleen McGowan)

- **Donations from Gurneys – Eric Casale**
 - 8 Wooden Chairs
 - 1 Two piece desk
 - 4 Refrigerator cabinets
 - 2 End tables
 - 1 Coffee Table
 - 1 Lamp
 - 2 Sofas
- **Donation from the Anna Mirabai Lytton Foundation – \$5,000. (2016 Programs)**

Mr. Casale gave an update on student enrollment. Mr. Finello presented to the Board the 2016-2017 school calendar.

A motion was made by Adam Wilson, seconded by Jeffrey Miller and the following resolution was approved:

BE IT RESOLVED the Board of Education hereby approves the 2016-2017 school calendar.

Mr. Finello, Mr. Fraser, and Mr. Casale presented Budget Work Session #1. Mr. Frazier asked Mr. Casale to come up with contingencies for the Board to consider.

The chairman called for a motion to approve agenda items P-1 through P-6 to a consent agenda. A motion was made by Barbara Dayton, seconded by Adam Wilson to move P-1 through P-6 to a consent agenda.

P-1 BE IT RESOLVED the Board of Education hereby approves the following Resolution:

WHEREAS, a member of our non-instructional staff has requested an unpaid leave of absence for medical reasons pursuant to her employment contract with the District; and

WHEREAS, the member had provided certain medical documentation that supports her request for such leave to attend to her medical needs at this time; and

NOW THEREFORE IT IS RESOLVED that Employee ID# 1299 is hereby granted an unpaid leave of absence for thirty three (33) calendar days commencing on February 23, 2016 and ending on March 26, 2016.

P-2 BE IT RESOLVED the Board of Education hereby approves the following Resolution:

WHEREAS, an employee has requested an unpaid leave of absence for medical reasons pursuant to the Family and Medical Leave Act for the period of March 2, 2016 through March 31, 2016; and

WHEREAS, the employee has provided certain medical documentation that supports such request to attend to the employee's medical needs at this time; and

NOW THEREFORE IT IS RESOLVED that the Board of Education hereby approves an unpaid leave of absence pursuant to the Family and Medical Leave Act for employee # 1678 for the period of March 2, 2016 through March 31, 2016.

P-3 BE IT RESOLVED the Board of Education hereby approves the unpaid personnel leave for Dana Alison for student teaching purposes commencing on September 1, 2016 and ending on December 31, 2016.

P-4 BE IT RESOLVED the Board of Education hereby approves the salary advancements, retroactive to February 1, 2016, for the following teachers under the agreement between the Board of Education of the Springs UFSD and the Springs Teacher's Association dated July 11, 2013.

Raymond Wojtusiak \$99,080 (Step 14, MA +30)
Toby Mackey \$75,061 (Step 6, MA+30)

P-5 BE IT RESOLVED the Board of Education hereby approves the following individuals for the substitute list for the 2015-16 school year:

Anne Browngardt Dylan Greene

P-6 BE IT RESOLVED the Board of Education hereby approves Luis Guerrero as a substitute custodial worker for the 2015-2016 school year at a hourly rate of \$19.60.

The chairman called for a motion to approve agenda items F-1 through F-6 to a consent agenda. A motion was made by Timothy Frazier, seconded by Adam Wilson to move P-1 through P-6 to a consent agenda.

Information Items:

January Warrants: #A-22: \$268,122.66
 #A-23: \$ 1,034.99
 #A-26: \$296,967.45

Resolutions:

F-1 BE IT RESOLVED the Board of Education hereby approves warrants: #A-22, #A-23, and #A-26.

F-2 BE IT RESOLVED the Board of Education hereby approves the Claims Auditor Report for the month of January 2016, as submitted and kept on file in the office of the District Clerk.

F-3 BE IT RESOLVED the Board of Education hereby approves the Treasurer's Report for the months of December 2015 and January 2016.

F-4 BE IT RESOLVED that the Board of Education hereby approves the engagement letter with Cullen & Danowski, LLP for school year ending June 30, 2016, not to exceed \$17,000. Cullen & Danowski will assist the district with preparing year-end financial statements.

F-5 BE IT RESOLVED that the Board of Education hereby approves Park East Corp. for future Construction Management Services based on the RFP (Request For Proposal) and authorize the Board President to sign the agreement.

F-6 BE IT RESOLVED that the Board of Education hereby approves the contract with Dr. James V. Sherwood for health related services for the 2015-2016 school year, at a rate of \$175 per hour.

Mr. Fraser gave a detailed summary of the expenditures in the three (3) January warrants.

The chairman called for a motion to approve Special Education agenda items A & B. A motion was made by Barbara Dayton, seconded by Timothy Frazier and the following was approved;

BE IT RESOLVED the Board of Education hereby accepts the recommendations from the Committee on Special Education and the Committee on Pre-School Special Education for the following:

- (A) CSE Cases #1-4
- (B) CPSE Case # 1

The chairman called for a motion to approve Policies #5151, 5460.2, 5550, 5710, 5405 and rescind Policies #5151, 5460.2, 5550, 5710, and 4311.1. Policy #5405 (Wellness) will be moved to a third read, Policy #4526 (Acceptable Use of School District Computers) will be moved to a fourth read. A motion was made by Jeffrey Miller, seconded by Barbara Dayton and the following was approved;

WHEREAS, the Board of Education of the Springs Union Free School District has reviewed and discussed the following proposed policies:

- (A) Policy 5151: Education of Homeless Children and Unaccompanied Youth
- (B) Policy 5460.2: Child Abuse, Maltreatment or Neglect Outside The Education Setting
- (C) Policy 5550: Student Privacy
- (D) Policy 5710: Violent And Disruptive Incident Reporting

WHEREAS, the proposed policies had a FIRST READING on January 11, 2016 and a SECOND READING on February 29, 2016.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby adopts the following policies:

- (A)Policy 5151: Education of Homeless Children and Unaccompanied Youth
- (B)Policy 5460.2: Child Abuse, Maltreatment or Neglect Outside The Education Setting
- (C)Policy 5550: Student Privacy
- (D)Policy 5710: Violent And Disruptive Incident Reporting

The following policy revisions have their first reading of revised policy:

- (A)Policy 8415: Alcohol and Drug Testing and Other Safety-Sensitive Employees
- (B)Policy 8635: Information Security Breach and Notification
- (C)Policy 9260: Conditional Appointments to Staff
- (D)Policy 9320: Drug and Alcohol-Free Workplace
- (E)Policy 9410: Staff Complaints and Grievance

Replacing the following existing Board of Education policies: **5151, 5460.2, 5550, 5710, 4311.1**

Public Commentary #2 was opened by the Chairman and members of the audience were advised that at this time they may address the Board. Comments would be limited by the public to three (3) minutes in order for the Board to expeditiously conduct its business. Members of the public addressed the Board on topics such as; budget recommendations; contract negotiations, elected official involvement in helping Springs School District at both the Local and State level and enrollment.