

Springs School Board of Education

MINUTES (Draft)

January 11, 2016

The meeting was called to order at 6:05 PM by President, Elizabeth Mendelman. Ms. Mendelman called for a motion to enter into Executive Session, a motion was made by Barbara Dayton, seconded by Jeffrey Miller and the Board entered into Executive Session to discuss employment contracts and proposed litigation.

At 7:18 PM the Board returned to public session and the Pledge of Allegiance was recited.

The following were in attendance:

Elizabeth Mendelman, President; Timothy Frazier, Vice President; Jeffrey Miller, and Barbara Dayton Trustees. Also in attendance was John Finello, Superintendent; Keri Delalio, Director of Human Resources & PPS., Eric Casale, Principal; Julie Bistrain, District Clerk, Carl Fraser, School Business Administrator. Adam Wilson, Trustee, was absent.

A motion was made by Jeffrey Miller, seconded by Barbara Dayton and the following resolution was approved:

Be It Resolved the Board of Education hereby approves the minutes from the previous regular board of education meeting held on December 3, 2015, December 14, 2015 and January 4, 2016 (Executive Session only).

Ms.Mendelman, Board President, introduced Mark Lappin, PTA President and a report was given. Mr.Lappin announced two donations made to the Springs School by the PTA in the amount of \$843.01 for the purchase of a Tenor Saxophone, and \$1,856.99 for the purchase of World Drums. Mr.Lappin also reported the donation of \$5,000. from Alec Baldwin for the purchase of books, the Holiday Raffle winner, Breakfast for Lunch, huge success of the Holiday Bazaar, the introduction of the PTA newsletter and updated Facebook page, Box Tops, the purchase of lunch for the Special Education children at the bowling alley, the undefeated girls Jr. High volleyball team, and the next regular PTA meeting at 7:00 PM on February 25, 2016. Mr.Fraser, School Business Official, introduced John Peppard from NYSIR (New York State Insurance Reciprocal) and Mr. Peppard gave a report about the Insurance Company and their many services they provide to the School District, the annual premium, training, total school coverage and general limits, and the effect claims may have on the premium rate. Mr.Casale, Principal, gave an updated report on the enrollment numbers, indicating that enrollment has increased. The number of students enrolled is 734 without Pre-K and 767 with Pre-K, with 5 additional enrollments in process. Mr. Casale also gave an update on the 4th grade Opera, "A Peacock's Tale" and the dates and times the production will take place.

Ms. Mendelman, Board President, addressed the audience that if anyone would like to speak to agenda items only, please do so at this time.

Items mentioned were; the possibility of a warrant summary being posted on the district web site, past audit findings and implemented recommendations, clerical staffing concerns, extended leave for a staff member and Syntax (district Public Relations and web site maintenance firm).

Mr. Fraser, Business Official, gave a description of Syntax and the services they provide.

A motion was made by Barbara Dayton, seconded by Timothy Frazier and P-2 through P-6 were motioned by consent. P-1 was removed from the agenda.

P-2 BE IT RESOLVED the Board of Education hereby approves Francis Cole for Personal leave from January 11, 2016 through January 29, 2016.

P-3 BE IT RESOLVED the Board of Education hereby approves the appointment of Shawn Ward as a leave replacement for Frank Cole starting January 11, 2016 through January 29, 2016. The salary shall be at the rate of \$130/day.

P-4 BE IT RESOLVED the Board of Education hereby approves the appointment of Dina Scalia as a substitute monitor. The salary shall be at a rate of \$25/hour.

P-5 BE IT RESOLVED the Board of Education hereby appoints the following as substitute teachers pending fingerprint clearance:

Stacy Holmes Dawn Green Gabriella Green

P-6 BE IT RESOLVED that the Board of Education hereby approves the following Resolution:

Whereas, a member of our non-instructional staff has requested an unpaid leave of absence for medical reasons pursuant to her employment contract with the District; and

Whereas, the member had provided certain medical documentation that supports her request for such leave to attend to her medical needs at this time; and

Whereas, the anticipated duration of the need for said leave of absence is unknown,

NOW THEREFORE IT IS RESOLVED that Employee ID# 1299 is hereby granted an unpaid leave of absence for thirty (30) calendar days commencing on January 12, 2016 and ending on February 22, 2016.

A motion was made by Jeffrey Miller, seconded by Barbara Dayton and F-1 through F-6 were motioned by consent.

F-1 BE IT RESOLVED the Board of Education hereby approves warrants:
A-16, A-17, A-18, A-20, A-21, C-4, C-5, X-3

F-2 BE IT RESOLVED the Board of Education hereby approves the lease/purchase application with Flushing Automotive Financial Services (subsidiary of Blue Bird Bus Company) for the financing of the 24 passenger diesel fueled wheelchair accessible mini school bus that was delivered October 2015, as approved by the Board of Education at their meeting of June 8, 2015.

BE IT FURTHER RESOLVED that the Board President be authorized to sign the lease/purchase agreement with Rider when available.

F-3 BE IT RESOLVED that the Board of Education hereby approves the responses to the Auditor's Recommendations from the audited Financial Report for year ending June 30, 2015.

F-4 BE IT RESOLVED that the Board of Education hereby approves the Treasurer's Report for the month of December 2015, as submitted and kept on file in the office of the District Clerk.

F-5 BE IT RESOLVED that the Board of Education hereby approves the Claims Auditor Report for the month of December 2015, as submitted and kept on file in the office of the District Clerk.

F-6 BE IT RESOLVED that the Board of Education hereby approves the donations of \$843.01 (for the purpose of purchasing a Tenor Saxophone) and \$1,856.99 (for the purpose of purchasing World Drums) from the Springs PTA. Budget code A21104532 to be increased.

Mr. Fraser identified 93% of the expenditures in the approved warrants noting specific payment amounts and vendors. He also noted F-3 that once approved by the Board the response to the audit report will be submitted to the State.

Mr. Fraser, in response to a previous public commentary comment, noted that the district is in good shape in regard to the record/timekeeping status.

A motion was made by Timothy Frazier, seconded by Jeffrey Miller and the following were motioned by consent.

SPECIAL EDUCATION RECOMMENDATIONS

BE IT RESOLVED that the Board of Education hereby accepts the recommendations from the Committee on Special Education and the Committee on Pre-School Special Education for the following:

- (A)CSE Cases #1-6
- (B)CPSE Cases #1-3

A motion was made by Barbara Dayton, seconded by Timothy Frazier and the following were motioned by consent.

WHEREAS, the Board of Education of the Springs Union Free School District has reviewed and discussed the following proposed policies:

- (A)Policy 4326: Limited English Proficiency Instruction
- (C)Policy 4526.1: Internet Safety
- (D)Policy 4750: Promotion and Retention of Students
- (E)Policy 4850: Animals in School (New)

WHEREAS, the proposed policies had a FIRST READING on December 14, 2015 and a SECOND READING on January 11, 2016.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby adopts the following policies:

- (A) Policy 4326: ENGLISH LANGUAGE LEARNERS Instruction
- (C) Policy 4526.1: Internet Safety
- (D) Policy 4750: Promotion and Retention of Students
- (E) Policy 4850: Animals in School (New)

A motion was made by Barbara Dayton, seconded by Jeffrey Miller and agenda item (B) Policy 4526 has been moved to a third read at the February 8, 2016 regular Board meeting.

The following policy revisions have their first reading of revised policy:

- (A) Policy 5151: Education of Homeless Children and Unaccompanied Youth
- (B) Policy 5405: Student Wellness
- (C) Policy 5460.2: Child Abuse, Maltreatment or Neglect Outside The Education Setting
- (D) Policy 5550: Student Privacy
- (E) Policy 5710: Violent And Disruptive Incident Reporting

Replacing the following existing Board of Education policies: **Policy 4326 Limited English Language Learners; Policy 4525.1 Internet Safety; Policy 4750 Promotion and Retention of Students; Policy 4770 Graduation Requirements**

Mr. Fraser, School Business Administrator, gave an update on the Architect/Construction Manager process. Two firms are being interviewed Thursday, January 14, 2016. The proposed timeline changed due to the number of Architects/Engineers proposals received in response to the RFP (request for proposal). The proposed timeline has a recommendation to the Board for an Architectural Engineer and Construction Manager firm by later February. By the end of 2016 the Architect & Construction Management company will present a proposed project for the community to review. The goal for a Referendum is October 2016.

It was suggested that a group from Springs travel to Albany and meet with officials to expedite the 50 week State Approval process.

An RFP will be going out in February 2016 for Internal and External Auditing services. Mr. Fraser will assist in this process.

The 2016/2016 School Calendar will be drafted and the BOCES calendar reviewed for the February 8, 2016 meeting.

Ms. Mendelman advised the audience at this time they may address the Board, with a 3 minute time limit.

Items mentioned were; SYNTAX (the district PR/Web Site Maintenance firm), the need for a capital project as the district is “bursting at the seams”, community involvement with the capital project, request for a public hearing prior to the capital project referendum, transparency, policies posted on the web site and separation of 7th and grade 8th sports teams to allow for more students to participate.

A motion was made by Timothy Frazier, seconded by Jeffrey Miller and the meeting was adjourned at 9:32 PM.