

## **Springs School Board of Education**

### **MINUTES November 16, 2015**

The meeting was called to order at 5:33 PM by President, Elizabeth Mendelman. Ms. Mendelman called for a motion to enter into Executive Session, a motion was made by Barbara Dayton, seconded by Timothy Frazier and the Board entered into Executive Session to discuss employment agreements, STA contract negotiations, and a request for an unpaid medical leave of absence.

At 7:10 Pm the Board returned to public session and the Pledge of Allegiance was recited.

The following were in attendance:

Elizabeth Mendelman, President; Timothy Frazier, Vice President; Adam Wilson, and Barbara Dayton Trustees; Jeffrey Miller was not in attendance. Also in attendance was John Finello, Superintendent; Eric Casale, Principal; Keri Delalio, Director of PPS and Human Resources; Eric Casale, Principal; Julie Bistran, District Clerk and Carl Fraser, School Business Administrator.

A motion was made by Adam Wilson, seconded by Timothy Frazier and the following resolution was approved:

Be It Resolved the Board of Education hereby approves the minutes from the previous regular board of education meeting held on October 19, 2015.

Mrs. Mendelman, Board President, introduced Girl Scout Troop #825, and the troop leaders addressed the Board on their fundraising efforts and the most recent breakfast held at the Springs Fire Department, with funds raised to be donated to the school for the purpose of installing a handicapped swing set. Upcoming fundraising events include: Secret Santa (to begin 12/7), and a ziti/salad dinner (2/26) to be held at the Springs Fire Department.

Martha Stotsky, Rebecca Taylor and Susan Hackett gave a Power point presentation outlining the funding Project Most receives, scholarships, grant writing and funding, homework club, literacy programs, a Google chrome lab, and the seedlings project.

Carl Fraser, School Business Administrator, gave a presentation on the new and revised RFP (request for proposal) for an Architectural/Engineering firm and a Construction Manager. The legal ad will run in the November 19<sup>th</sup>, East Hampton Star and BidNet, an online system, and packages will be sent out to twelve Architectural Firms. The new document will replace the RFP that was done in July, with more extensive criteria. On December 21<sup>st</sup>, a Selection Committee will choose Architectural/Engineering firm and a Construction Manager and present to the Board of Education for approval.

Ms. Mendelman also advised that the annual Lights of Love will be held at Ashawagh Hall on December 6<sup>th</sup>, students from the Springs School band will perform and the lights will be available at a \$5.00 donation. The money raised provides scholarships for local students.

Ally Bataglia, from the auditing firm R.S Abrams gave a report on the 2014-2015 school year financials. The financials are posted on the district website.

Mr. Finello, Superintendent, introduced Mark Lappin, PTA President, and he gave a report on all upcoming PTA events:

Turkey Trot (to fund the winter swim program), 4<sup>th</sup> grade opera trip (12/1), Photo retakes (12/1), Gingerbread Night (12/4), P.J. day and breakfast for lunch, Holiday Bazaar (12/14-12/18), Cash Raffle (\$5/ticket), winner to be drawn at Spirit Meet on 12/18.

There will be a brief PTA meeting for those that can attend on 12/11 in the conference room after Spirit Meet. The next regular PTA meeting will be on 1/7/16.

Mr. Casale gave an updated report on student enrollment. The numbers as of 11/16 were; 751 students, 718 without Pre-K.

Ms. Mendelman advised the public that they may address the Board (limited to 3 minutes) on agenda items only. Comments and concerns included: direction the district is heading in regards to staffing, the revised RFP and abandonment of the previous RFP, prior scope of Architecture work, evaluation and a point system for determining qualifications of an Architectural/Engineering firm and a Construction Manager, details of the new RFP and the scope of plans the school needs.

A motion was made by Adam Wilson, seconded by Barbara Dayton and P-1 through P-5 were motioned by consent.

**P-1 BE IT RESOLVED** the Board of Education hereby appoints Brittany Steudte, Special Education Teacher, probationary appointment commencing on November 30, 2015, anticipated Tenure date of November 30, 2019, at an annual salary of \$55,246. (MA), plus benefits.

**P-2 BE IT RESOLVED** the Board of Education hereby approves Francis Cole for personal leave from November 13, 2015 through December 12, 2015.

**P-3 BE IT RESOLVED** the Board of Education hereby approves the following individuals for the substitute list for the 2015-16 school year:

<b>George Dellon</b>	<b>Matt Haberman</b>
<b>Susan Lahrman</b>	<b>Dylan Cucci</b>
<b>Marit Molin</b>	<b>Jenna Rocker</b>
<b>Jamie Morgan Page</b>	

**P-4 BE IT RESOLVED** the Board of Education hereby approves the following stipend appointments for the Winter Sports Schedule:

Ana Jacobs	Girls Volleyball	Year 4	Level 3	\$4804.
Scott Abran	Boys Basketball	Year 1	Level 3	\$4564.
Mark McKee	Boys Volleyball	Year 23	Level 3	\$5525.
Whitney Reidlinger	Girls Basketball	Year 1	Level 3	\$4564.

**P-5 BE IT RESOLVED** that the Board of Education hereby approves the following Resolution:

Whereas, a member of our non-instructional staff has requested an unpaid leave of absence for medical reasons pursuant to her employment contract with the District; and

Whereas, the member had provided certain medical documentation that supports her request for such leave to attend to her medical needs at this time; and

Whereas, the anticipated duration of the need for said leave of absence is unknown,

NOW THEREFORE IT IS RESOLVED that Employee ID# 1299 is hereby granted an unpaid leave of absence for thirty (30) calendar days commencing on November 11, 2015 and ending on December 10, 2015.

Mr. Finello elaborated on P-1, the hiring of Special Education teacher, Brittany Steudte, stating that 2<sup>nd</sup> grade needs additional integrated co-teaching support. Integrated Co-Teacher will be present in Ms. Bickley and Ms. Goncalves classrooms. Ms. Schuppe and Ms. McKee's classes will share a full time equivalent Special Education Certified Teaching Assistant. Ms. Reiner will stay with the 4<sup>th</sup> grade full time. There will be a certified Special Education substitute until Ms. Steudte's start date approximately November 30<sup>th</sup>.

A motion was made by Barbara Dayton, seconded by Timothy Frazier and F-1 through F-11 were motioned by consent.

**F-1 BE IT RESOLVED** the Board of Education hereby approves warrants #A-6,8,9,10,11, #C-1.

**F-2 BE IT RESOLVED** the Board of Education hereby accepts with gratitude a donation from Sotheby's International Realty in the amount of \$250 for the purpose of purchasing musical instruments. Budget code A211045 to be increased.

**F-3 BE IT RESOLVED** that the Board of Education hereby approves the transportation contract between Eastern Suffolk BOCES and Springs UFSD for our Special Education students for the 2015-2016 school year.

**F-4 BE IT RESOLVED** that the Board of Education of the Springs Union Free School reject the Architectural/Engineering proposals that were received on July 2, 2015.

**F-5 BE IT RESOLVED** that the Board of Education hereby accepts the following donation from Hampton's Marathon in the amount of \$5,000. The funds will be temporarily deposited into the Trust and Agency Account pending approval of its future use.

**F-6 BE IT RESOLVED** that the Board of Education hereby approves the Treasurer's Report for August and September 2015, as submitted and kept on file in the office of the District Clerk.

**F-7 BE IT RESOLVED** that the Board of Education hereby approves the Claims Auditor Report for October 2015, as submitted and kept on file in the office of the District Clerk.

**F-8 BE IT RESOLVED** that the Board of Education hereby approves the renewal agreement with Brown & Brown Insurance Company for the administration of the Flexible Spending Account. The administration fee will remain at \$4.20 per employee per month for the calendar year beginning January 1, 2016.

**F-9 BE IT RESOLVED** that the Board of Education hereby accepts with gratitude and approves the use of the SPORTIME facilities for the purpose of Boys and Girls Volleyball and Basketball for the winter sport season, at no cost to the district.

**F-10 BE IT RESOLVED** that the Board of Education hereby award the Refuse Removal Bid for 2015-16 through 2017-18 submitted by Mickey's Carting Corporation, as the lowest responsive responsible bidder. Two companies submitted proposals: Mickey's Carting Corporation and National Waste Services LLC. Mickey's Carting has met all requirements of the bid.

**F-11 BE IT RESOLVED** that the Board of Education hereby approves the agreement between the Springs Union Free School District and International Data Base Corp., doing business under the trade name BidNet for a one time Press Release fee of \$195. This agreement provides the District with online bidding services, including maintenance and support services.

A motion was made by Timothy Frazier, seconded by Adam Wilson and the following recommendations from the Committee on Special Education were motioned by consent.  
CSE Cases #1-3

A motion was made by Barbara Dayton, seconded by Adam Wilson and the following were motioned by consent.

WHEREAS, the Board of Education of the Springs Union Free School District has reviewed and discussed the following proposed policies

- (A)Policy 4321.1 Allocation of Space for Special Education Programs and Services
- (B)Policy 4321.2 Confidentiality and Access to Individualized Education Services Programs
- (C)Policy 4321.3 Availability of Alternative Format Instructional Materials for Students with Disabilities
- (D)Policy 4321.5 Impartial Hearing Officer Appointment and Compensation
- (E)Policy 4321.6 Public Report on Revisions to District Policies, Practices and Procedures Upon a Finding of Disproportionality
- (F)Policy 4321.7 Special Education Personnel (NEW)
- (G)Policy 4321.8 School-Wide Pre-Referral Approaches and Interventions

WHEREAS, the proposed policies had a FIRST READING on October 19, 2015 and a SECOND READING on November 16, 2015

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby adopts the following policies:

- (A)Policy 4321.1 Allocation of Space for Special Education Programs and Services
- (B)Policy 4321.2 Confidentiality and Access to Individualized Education Services Programs
- (C)Policy 4321.3 Availability of Alternative Format Instructional Materials for Students with Disabilities
- (D)Policy 4321.6 Public Report on Revisions to District Policies, Practices and procedures Upon a Finding of Disproportionality
- (E)Policy 4321.7 Special Education Personnel (NEW)
- (F)Policy 4321.8 School-Wide Pre-Referral Approaches and Interventions

Replacing the following existing Board of Education Policies: **4321.3, 4321.6, 4321.1, 4321.2, 4321.8.**

The following policies have the first reading of revised Policy:

(A)Policy 4321: Programs for Students with Disabilities under the IDEA and New York Education Law Article 89.

The Facilities Policies 7320 and 7360 have been replaced by Policy 6741 and Policy 6700 and the following Facilities Policies have been rescinded: **7200, 7331, 7332, 7333, 7340, 7350, 7365, 7700, 7810.**

Ms. Mendelman advised the public if they would like to address the Board on any items, limited to 3 minutes. The following comments and concerns were brought before the Board:  
Project expenditures, special analysis, work completed to obtain required State Ed. CO's for the SYA building, Most Holy Trinity and the greenhouse. Ms. Mendelman shared her work that was completed for the CO's and the gathering of paperwork required, details of a FOIL (freedom of information law) request regarding BBS and work that was performed. A request for a retroactive resolution regarding payments made to BBS was made and the lack of minutes posted with the Board Resolution to hire BBS.

A motion was made by Timothy Frazier, seconded by Barbara Dayton and the meeting was adjourned at 9:04 PM