

AGENDA
SPRINGS UNION FREE SCHOOL DISTRICT
REORGANIZATIONAL MEETING

July 13, 2015

5:00 PM

- I. Call to Order/Pledge of Allegiance
- II. Administer Oath of Faithful Performance to Newly Elected Members
- III. Election of Officers

President of the Board

Be it resolved the Board of Education hereby elects _____ to serve as President of the Board of Education for the 2015-16 school year.
Nomination made by _____, seconded by _____.

District Clerk to Administer Oath to the Board President

Vice President of the Board

Be it resolved the Board of Education hereby elects _____ to serve as Vice President of the Board of Education for the 2015-16 school year.
Nomination made by _____, seconded by _____.

District Clerk to Administer Oath to the Vice President

IV. Appointments

Be it resolved the Board of Education hereby approves the appointment of Thomas Primiano as District Treasurer for the 2015-16 school year, unless sooner discontinued, at a salary to be determined. The current salary will stay in effect until superseded by Board action.

Be it resolved the Board of Education hereby approves the appointment of Frances Silipo to the stipend, 12 month position of District Clerk for the 2015-16 school year, unless sooner discontinued, for the annual stipend of \$11,000.

Be it resolved the Board of Education hereby approves the appointment of Daniel Penalver to the 12 month position of Claims Auditor for the 2015-16 school year, unless sooner discontinued, at the rate of \$35.00 per hour.

Board of Education President to Administer Oath of Faithful Performance to Board Appointed District Treasurer, Superintendent, District Clerk and Claims Auditor.

V. Votes and Resolutions

1. Non-Stipend Appointments
2. Contractual Service Appointments and Authorization of Appointments
3. Approval of Board Designations
4. Approval of Board Authorizations
5. Approval of Frances Silipo as Purchasing Agent
6. Authorization for Bonding of District Treasurer, District Clerk and Claims Auditor
7. Re-adoption of Policies and Regulations
8. Approval of Mileage Rate for Use of Personal Vehicle for District Business
9. Approval of Payroll Dates for 2015-16 school year
10. Approval of Voting Machine Rental and Personnel to conduct the annual District Meeting
11. Appointments of Committee on Special Education
12. Appointments of Committee on Pre school Special Education
13. Appointments of Section 504 Committee
14. Approval of Appointments to Special Committees
15. Renewal of Omni Agreement for 2015-16
16. Agreement with Bridgehampton UFSD – Health Services
17. Agreement with Sag Harbor UFSD – Health Services
18. Agreement with Wainscott UFSD – Health Services
19. Agreement with Southampton UFSD – Health Services
20. Approval of Project Most Contract for 2015-16
21. Appointment of Ken Hamilton, Consultant

VI. Adjournment

Votes and Resolutions:

1. Be it resolved the Board of Education approves the following non stipend appointments for the 2015-16 school year:
 - (a) Records Access Officer – Frances Silipo
 - (b) Records Management Officer – Frances Silipo
 - (c) Section 504 Hearing Officer – Keri DeLalio
 - (d) Emergency Management Coordinator – Eric Casale
 - (e) Title IX Officer - Eric Casale
 - (f) Extra Class Chief Faculty Advisor – Eric Casale
 - (g) Extra Class Central Treasurer – Thomas Primiano

2. Be it resolved the Board of Education hereby approves the contractual services appointment and authorizes the Board President to execute engagement agreements indicated below for the 2015-16 school year (as kept on file in the office of the District Clerk):
 - (a) General Counsel – Ingerman Smith, LLP
 - (b) Labor Counsel – Ingerman Smith, LLP
 - (c) School Physician – East End Pediatrics
 - (d) External Auditor (TBD)
 - (e) Architect – Chaleff & Rogers Architects, PC
 - (f) Bond Financial Advisor – Munistat Services, Inc.
 - (g) Bond Counsel – Hawkins, Delafield and Wood LLP
 - (h) Public Information Officer – Syntax Communication, Inc.

3. Be it resolved the Board of Education hereby approves the following designations for the 2015-16 school year:
 - (a) Depositories for District Funds

Bridgehampton National Bank

- | | |
|--------------------|------------|
| 1) Milk Fund | #400003281 |
| 2) Federal Fund | #400003307 |
| 3) T&A Payroll | #400040689 |
| 4) Operating Fund | #400039475 |
| 5) Student Council | #400090833 |
| 6) Eighth Grade | #400090841 |
| 7) Money Market | #480110980 |
| 8) Capital Fund | #400094918 |

Capital One Bank

- | | |
|------------------------------------|-------------------|
| 1) Flex Plan | #2254044395 |
| Putnam/ Northern Westchester BOCES | |
| 1) General | #NY- 01-0196-0001 |
| 2) Debt Service | #NY- 01-0196-0003 |
| 3) Repair Reserve | #NY- 01-0196-0004 |
| 4) Capital Reserve | #NY- 01-0196-0002 |

(b) Calendar dates and times for Regular Monthly Board Meetings, Budget Hearing and Budget Vote:

- Monday, August 24
- Monday, September 21
- Monday, October 19
- Monday, November 16
- Monday, December 14
- Monday, January 11
- Monday, February 8
- Monday, February 8 (Budget Work-session 1)
- Monday, February 29 (Budget Work-session 2)
- Monday, March 14
- Monday, March 14 (Budget Work-session 3)
- Monday, April 11
- Monday, April 11 (Budget Work-session 4, if necessary)
- Monday, May 9
- Monday, May 9 (Budget Hearing)
- Tuesday, May 17 (Budget Vote)
- Monday, June 13

(c) Official District Newspapers: East Hampton Star / Southampton Press

(d) District Insurance Consultant:

- New York State Insurance Reciprocal (NYSIR) for all insurance policies excluding student accident
- Cook, Hall and Hyde Insurance and Risk Management for Student accident insurance policies

4. Be it resolved the Board of Education hereby approves the following authorizations for the 2015-16 school year.

(a) Superintendent to certify payroll;

- (b) Superintendent to approve conference requests for school district Board of Education members;
- (c) Superintendent or designee to approve conference requests for employees of the district;
- (d) Superintendent to approve transfers not to exceed \$30,000 and the Board of Education to receive monthly updates on such transfers;
- (e) District Treasurer as the primary signee of District checks with the Board President as the alternate signee in the absence of the District Treasurer;
- (f) District Treasurer to invest School District Funds in short term securities;
- (g) Associate Superintendent for Management services of ES BOCES to act as the representative of the Springs UFSD in making application for Federal Aid under Public Law 81-874;
- (h) Superintendent to serve as District Representative with authorization to execute applications in connection with Chapter 1 and 2 of the Elementary and Secondary Education act.

A motion was made by _____, seconded by _____ to approve resolutions #1 through #4 by consent

- 5. Be it resolved the Board of Education approves the appointment of Frances Silipo, to a stipend 12 month position of Purchasing Agent for the 2015-16 school year, unless sooner discontinued, for the annual stipend of \$1800.00.
- 6. Be it resolved the Board of Education hereby authorizes the bonding of Thomas Primiano, District Treasurer, John Finello, Superintendent, Frances Silipo, District Clerk, and Daniel Penalver, Claims Auditor for the 2015-16 school year, in the amount of \$200,000 each.
- 7. Be it resolved the Board hereby readopts all Policies and Administrative Regulations that were in effect at the close of the 2014-15 school year.
- 8. Be it resolved the Springs UFSD reimburse employees and Board members of the District for use of personal vehicles for approved district business at the mileage rate designated by the Internal Revenue Service in effect at the time of travel.

A motion was made by _____, seconded by _____ to approve resolutions #5 through #8 by consent.

9. Be it resolved the Board of Education hereby approves the following payroll dates for the 2015-16 school year.

- July 3, 17 & 31
- August 14 & 28
- September 11 & 25
- October 9 & 23
- November 6 & 20
- December 4 & 18
- January 1, 15 & 29
- February 12 & 26
- March 11 & 25
- April 8 & 22
- May 6 & 20
- June 3, 17 & 24

10. Be it resolved the Board of Education hereby appoints the following individuals to the titles indicated for the 2015-16 school year, unless sooner discontinued, at the rate of \$12.00 per hour, for the purpose of conducting the Annual District Meeting.

Assistant Clerk: Deborah Rawleigh

Inspectors/Election Registrars: Catherine Matz, Alison Ledda, and Katharina Bahns, Carla Morgan, as well as certified inspectors from the Suffolk County Board of Elections list.

Be it further resolved the Board of Education hereby approves the rental of voting machines from the Suffolk County Board of Elections for the purpose of conducting the Annual District Meeting.

11. Be it resolved the following individuals shall serve as Chairpersons for the Committee on Special Education for the 2015-16 school year:

- Keri DeLalio and Madeleine Everhart

12. Be it resolved the following individuals shall serve as Chairpersons for the Committee on Preschool Special Education for the 2015-16 school year:

- Keri DeLalio and Madeleine Everhart

13. Be it resolved the following individuals shall serve on the Section 504 Committee for the 2015-16 school year:

- Section 504 Coordinators- Keri DeLalio and Madeleine Everhart
- Nurse – Debra Gherardi
- Teachers as needed

14. Be it resolved the Board of Education hereby approves the following Committees as Special Committees, in accordance with District Policy:

Audit Committee Members: Elizabeth Mendelman, Tim Frazier, Jeff Miller, Adam Wilson and Barbara Dayton

Buildings and Grounds: Jeffrey Miller, Eric Casale, Dan Newman, and Thomas Primiano and John Grant and Elizabeth Mendelman.

Communication Committee: Elizabeth Mendelman, John Finello, Eric Casale, Fran Silipo, and Kimberly Belkin

Traffic Safety Committee: Chief Michael Sarlo, Elizabeth Mendelman, Jeffrey Miller, Dan Newman, and Marion Flaherty

Technology Committee: Barbara Dayton Adam Wilson, Eric Casale, John Gibbons, William Hallman, Judy Mullarkey, Melissa Knight, John Grant, Robert Platt, and Steve Mazza

A motion was made by _____ seconded by _____ and the Board of Education approved resolutions #9 through #14 by consent.

15. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with the Omni Group filed in the office of the District Clerk, for financial services for the 2015-16 school year.

16. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with the Bridgehampton UFSD, filed in the office of the District Clerk, for Health Services provided for the 2014-15 school year.
17. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with the Sag Harbor UFSD, filed in the office of the District Clerk, for Health Services provided for the 2014-15 school year.
18. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with the Wainscott UFSD, filed in the office of the District Clerk, for Health Services provided for the 2014-15 school year.
19. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with the Southampton UFSD, filed in the office of the District Clerk, for Health Services provided for the 2014-15 school year.
20. Be it resolved the Board of Education hereby authorizes the Superintendent to execute an agreement with Project Most Inc, for the 2015-16 school year.
21. Be it resolved that the Board of Education authorizes Kenneth Hamilton to perform ad hoc consulting services to the business office on an as needed basis, not to exceed two days a week. The hourly rate will be \$70.00.

A motion was made by _____, seconded by _____ and the Board approved resolutions #15 through #21 by consent.