

AGENDA

SPRINGS UNION FREE SCHOOL DISTRICT

Board of Education
March 12, 2012

Monthly Meeting
School Gymnasium

AGENDA

EXECUTIVE SESSION 5:00 p.m.

REGULAR MEETING 6:30 p.m.

- I. **Call to Order/Pledge of Allegiance**

- II. **Reports and Reviews**
 - A. **PTA Report**

 - B. **Superintendent's Report**
 - **Department of State Local Government Efficiency Grant Application**
 - **Energy Lessons and Springs Solar Panels**
 Owen McCormack
 - **Common Core Learning Standard, Expectations for K-8 Reading**
 Eric Casale
 - **Other**

 - C. **Board President's Report**

 - D. **Treasurer's Report**

 - E. **Policy Review**
 - **First Reading**
 - **Policy #6650, Internal Auditor (Revision)**
 - **Policy #6680, Internal Audit Function (New)**
 - **Policy #6745, Use of Credit Cards (New)**

- III. **Public Commentary #1**
 - **Comments during Public Commentary #1 are restricted to items on the agenda.**
 - **Individuals wishing to address the Board must use the podium provided for that purpose and are requested to state their name and address prior to commenting.**
 - **The Board will accept written comments in lieu of spoken comments provided they are signed by the author. Kindly deliver any written comments to the Board Clerk before or after the meeting.**

- IV. **Votes and Resolutions**
 - 1. **Approval of Board of Education Meeting Minutes**
 - 2. **Approval of Treasurer's Report**

3. **Approval of Budget Transfer**
4. **Acceptance of Claims Auditor Report**
5. **Approval of Substitute List**
6. **Approval of CSE Recommendations**
7. **Approval of Appointment of Special Education Leave Replacement Teacher Kimberly Belkin**
8. **Approval of Leave of Absence, Stacy McCally, School Counselor**
9. **Approval of Appointment of School Counselor Leave Replacement**
10. **Approval of Leave of Absence, Larissa Davidson, Teaching Assistant**
11. **Acceptance of Letter of Resignation for the Purpose of Retirement from Mary Jane Arceri, Teacher**
12. **Approval of Non-Stipended Appointments for Extra-Classroom Activity Funds**
13. **Approval of Agreement with the New York Cooperative Liquid Assets Securities System (NYCLASS)**
14. **Acceptance of Internal Audit Report on Payroll Operations and Approval of Action Plan**
15. **Acceptance of Annual Risk Assessment Update and Approval of Action Plan**
16. **Acceptance of Donation from Parent Teachers Association**
17. **Approval of New York State Department of State Local Government Efficiency Grant Application**
18. **Approval of Property Appraisal Agreement with Century Business Services Valuation Group (CBIZ)**
19. **Approval of Spring Interscholastic Coaching Assignments**

IV. New Business/Items of Concern

VI. Public Commentary #2

- **Comments during Public Commentary #2 may pertain to any subject pertaining to the School District.**
- **Those wishing to address the Board must use the podium provided for that purpose and are requested to state their name and address prior to commenting.**
- **The Board will accept written comments in lieu of spoken comments provided they are signed by the author. Kindly deliver any written comments to the Board Clerk before or after the meeting.**

VII. Adjournment

- VA – 1 Be it resolved that the Board of Education hereby approves the minutes from its meeting of February 13, 2012, as filed in the Office of the District Clerk.**
- VA – 2 Be it resolved that the Board of Education hereby approves the Treasurer’s Report dated March 12, 2012, as filed in the Office of the District Clerk.**

- VA – 3** Be it resolved that the Board of Education hereby approves Budget Transfer #8 for the 2011-12 school year, appearing in the Treasurer’s Report dated March 12, 2012, as filed in the Office of the District Clerk.
- VA – 4** Be it resolved that the Board of Education hereby accepts the Claims Auditor Report for February 2012, as filed in the Office of the District Clerk.
- VA – 5** Be it resolved that upon the recommendation of the Superintendent, the Board of Education hereby approves the Substitute List dated March 12, 2012, filed in the Office of the District Clerk.
- VA – 6** Be it resolved that the Board of Education hereby approves the recommendations of the Committee on Special Education dated March 12, 2012, as filed in the Office of the District Clerk.
- VA – 7** Be it resolved that upon the recommendation of the Superintendent the Board of Education hereby appoints Kimberly Belkin, possessing New York State Initial Certification in Students with Disabilities (1-6), and New York State Initial Certification in Students with Disabilities – Generalist (7-12), as a leave replacement teacher in the area of Special Education for the period of February 27, 2012, through June 21, 2012, unless sooner discontinued, at an annual salary of \$46,284, prorated for the period indicated.
- VA – 8** Be it resolved that the Board of Education hereby approves a leave of absence for Stacy McCally, School Counselor, for the purpose of childcare, from the period of March 5, 2012, through June 21, 2012, with the period commencing May 2 being unpaid leave, per the January 25, 2012, request from Ms. McCally filed in the Office of the District Clerk.
- VA – 9** Be it resolved that upon the recommendation of the Superintendent the Board of Education hereby appoints Haleh Field, possessing New York State Permanent Certification as a School Counselor, as a leave replacement school counselor for the period of March 12, 2012, through June 21, 2012, unless sooner discontinued, at an annual salary of \$46,284, prorated for the period indicated.
- VA – 10** Be it resolved that the Board of Education hereby approves a leave of absence for Larissa Davidson, Teaching Assistant, for the purpose of childcare, from the period of April 6, 2012, through June 21, 2012, per the November 8, 2011, request from Ms. Davidson filed in the Office of the District Clerk.
- VA – 11** Be it resolved that the Board of Education hereby accepts, with gratitude for her thirty years of service to the District, the resignation for the

purpose of retirement of Mary Jane Arceri, dated February 17, 2012, as filed in the Office of the District Clerk, effective June 30, 2012, c.o.b.

- VA – 12** Be it resolved that the Board of Education hereby approves the following non-stipended appointments relating to Extra-classroom Activity Funds for the 2011-12 school year:
- a. Chief Faculty Advisor: Eric Casale**
 - b. Central Treasurer: Colleen Card**
 - c. Auditor: Carol Matsuuchi**
- VA – 13** Be it resolved that the Board of Education hereby authorizes the Superintendent to execute an amendment to the Cooperative Liquid Asset Securities System Municipal Cooperation Agreement with the New York Cooperative Liquid Assets Securities System (NYCLASS), as filed in the Office of the District Clerk, effective April 23, 2012.
- VA – 14** Be it resolved that the Board of Education hereby accepts the final internal audit report on payroll operations for the year ending June 30, 2011, submitted by the District’s Internal Auditors, Rizzi Schwarz & Taraskas, LLP, filed in the Office of the District Clerk, and approves the District Corrective Action Plan as described in the February 8, 2012, memo from Superintendent Michael Hartner and Treasurer Colleen Card, filed in the Office of the District Clerk.
- VA – 15** Be it resolved that the Board of Education hereby accepts the annual risk assessment update for the year ending June 30, 2011, submitted by the District’s Internal Auditors, Rizzi Schwarz & Taraskas, LLP, filed in the Office of the District Clerk, and approves the District Corrective Action Plan as described in the February 29, 2012, memo from Superintendent Michael Hartner and Treasurer Colleen Card, filed in the Office of the District Clerk.
- VA – 16** Be it resolved that the Board of Education hereby gratefully accepts a donation in the amount of \$2,350.00 from the Springs School Parent Teachers Association, to be deposited in the General Fund by the District Treasurer.
- VA – 17** Be it resolved that the Board of Education hereby authorizes the Board President to execute a resolution, as filed in the office of the District Clerk, for the District’s participation in an application to the New York State Department of State for a Local Government Efficiency Grant for the funding of a study of school district reorganization and service delivery in the Towns of East Hampton and Southampton.
- VA – 18** Be it resolved that the Board of Education hereby authorizes the Superintendent to execute an agreement with Century Business Services Valuation Group (CBIZ), LLC, Lawrenceville, NJ, as filed in the Office of

the District Clerk, for property appraisal for the purpose of insurance and capital asset data valuation, the cost of which appraisal to be borne by the New York State Insurance Reciprocal, the District's insurance consultant.

VA – 19 Be it resolved that upon the recommendation of the Superintendent, the Board of Education hereby appoints the following individuals to the extra-curricular coaching assignments as indicated below, unless sooner discontinued. Compensation rates are subject to adjustment, if any, for members of the Springs Teachers Association (STA) bargaining unit upon ratification of an agreement succeeding the STA 2005-10 collectively bargained agreement.

ACTIVITY	TEACHER	NON-TEACHER	DURATION	YRS	LEV	11-12 RATE
Interscholastic Girls' Softball	Katie Farmer		2012 Spring Season	6	3	\$4,860
Interscholastic Boys' Baseball	John Foster		2012 Spring Season	4	3	\$4,628
Interscholastic Boys' Tennis		Kyril Bromley	2012 Spring Season	15	3	\$5,323

NOTE: Any documents referenced in the above resolutions that are subject to the Freedom of Information Law will be available from the District Clerk upon request any time after 10:00 a.m. of the day following the Board meeting.