

SPRINGS UNION FREE SCHOOL DISTRICT  
48 SCHOOL STREET  
EAST HAMPTON, NEW YORK 11937

MISSION STATEMENT

*"Springs School is dedicated to providing a foundation for personal and social growth in order to develop students of exemplary character who become responsible, productive and caring citizens."*

Springs School Board of Education  
MINUTES  
December 9, 2013

The meeting will begin at 5:30 pm for the possible purpose of considering a motion to enter Executive Session to discuss confidential matters. If there is an Executive Session, the meeting will return to public session at approximately 7:00 p.m. to consider the agenda and all other items which may properly come before the Board of Education. The tentative agenda for this meeting will be posted at [www.springsschool.org](http://www.springsschool.org) once it becomes available.

The meeting was called to order at 7:08 p.m. by Board President, Elizabeth Mendelman, and the Pledge was recited.

The following people were in attendance: Elizabeth Mendelman, President; John Grant, Vice President; Timothy Frazier, Adam Wilson and Jeffrey Miller trustees of the Board. John Finello, Superintendent; Eric Casale, Principal, Thomas Primiano, Treasurer; and Frances Silipo, District Clerk.

A motion was made by John Grant, seconded by Timothy Frazier and the Board unanimously approved the following resolution:

Approval of Minutes – Regular Meeting – November 4, 2013 and November 21, 2013.

Be it resolved that the Board of Education hereby approves the minutes from the monthly meeting held on November 4, 2013 and the Special Meeting held on November 21, 2013.

1. BOARD PRESIDENT'S REPORT

(A) Information Items

Board Retreat - Part II

Ms. Mendelman discussed the need for the Part II of the Board Retreat. It was agreed that the new date would be January 27, 2017 at 5:00 p.m.

2. SUPERINTENDENT'S REPORT

Frank Perry the Internal Auditor from Rizzi, Schwarz and Taraskas, LLP, gave a report on the extra classroom activity funds and the annual risk assessment.

Mr. Casale spoke about the Site Based Management Shared Decision Making Plan.

He described the plan and the tasks that they will be concentrating on. Mr. Finello named all of the committee representatives. The members will be responsible for sharing input from their stakeholders. The committee will act upon a consensus in any of the seven areas and bring them forth to the Board and to the committees that they may involved.

A motion was made by Jeffrey Miller, seconded by Adam Wilson and the Board approved the Site Based Management Shared Decision Making Plan. It will now be submitted to NYS.

Mr. Casale reported 1039 students total district wide. This represents forty students more than last year at this time. 725 students

Mr. Finello reported 70 ESL students currently and 19 that tested at the proficiency level on the NYSELET. The Superintendent reported that the administration intends to bring a .5 ESL position forward for the next meeting in January.

Ms. Mendelman spoke about P-1 and authorizing an amendment to his contract. The Board values what Mr. Finello has brought forward so far. Tim Frazier made a motion, seconded by Jeffrey Miller and the Board unanimously approved P-1 through P-5 by consent.

**P – 1** BE IT RESOLVED that the President of the Board of Education is authorized to execute a First Amendment, dated December 9, 2013 to the Employment Agreement dated September 9, 2013 for the Interim Superintendent of Schools, John J. Finello.

**P – 2** BE IT RESOLVED that the Board of Education hereby approves Principal, Eric Casale and Assistant Principal, Cleo Panagiosoulis as lead evaluators.

**P –3** BE IT RESOLVED that the Board of Education hereby approves the following stipended positions:

Girls basketball	Ray Wojtusiak	Year: 1	Level: 3	\$4496.00
Boys Volleyball	Mark McKee	Year: 11+	Level:3	\$5443.07

Asst. Journalism Club Advisor    Amy Turner    Year: 1    Level:1    \$1657.00

**P – 4** BE IT RESOLVED that the Board of Education hereby accepts the resignation of Margaret Garsetti and Joan Branche as Springs Idol Coordinators for the 2013-14 school year. The stipended amount is \$1775 each.

**P – 5** BE IT RESOLVED that the Board of Education hereby approves the appointment of Crystal Reiner and Lindamarie Capotosto as Springs Idol Coordinators for the stipended amount of \$1775 each.

A motion was made by Tim Frazier seconded by Adam Wilson and the Board unanimously approved F-1 through F-8 by consent.

**F –1** BE IT RESOLVED that the Board of Education hereby accepts the following reports filed in the Office of the District Clerk which have been submitted by the District's Internal Auditors, Rizzi Schwarz & Taraskas, LLP

1. Extraclassroom Activity Fund Internal Audit Report dated June 30, 2013;
2. Annual Risk Assessment Update dated June 30, 2013;

**F – 2** BE IT RESOLVED that the Board of Education hereby accepts the School District's response to the Extraclassroom Activity Fund Internal Audit Report and the Annual Risk Assessment Update, dated November 5, 2013.

**F – 3** BE IT RESOLVED that the Board of Education hereby approves the agreement with Eastern Suffolk BOCES for transportation as needed

**F -4** BE IT RESOLVED that the Board of Education hereby adopts the budget calendar for development of the 2014-15 district budget, as filed in the Office of the District Clerk, dated December 9, 2013

**F – 5** BE IT RESOLVED that the Board of Education hereby approves closing the School Store bank account (#400090858), and that the remaining funds of \$605.04 be remitted to the Student Council account (#400090833).

**F – 6** BE IT RESOLVED that the Board of Education hereby approves the contract for Syntax Communications for website maintenance proposal, as kept on file in the office of the District Clerk.

**F – 7** BE IT RESOLVED that the Board of Education hereby approves the Claims Audit reports for November as submitted and kept on file in the office of the District Clerk.

**F – 8 AFFORDABLE CARE ACT, RESOLUTION FOR ONGOING EMPLOYEES**

**WHEREAS**, the Patient Protection and Affordable Care Act requires the Springs Union Free School District to determine full-time status of ongoing employees in order to establish eligibility for health insurance coverage; and

**WHEREAS**, eligibility must be determined prior to the start of the health plan year in 2015; and

**WHEREAS**, the proposed regulations under the Patient Protection and Affordable Care Act allow for look-back measurement periods to be used for ongoing employees to determine whether an employee is a full-time employee; and

**WHEREAS**, the Springs Union Free School District desires to establish a look-back standard measurement period, administrative period and stability period for its ongoing employees; and

**WHEREAS**, the Springs Union Free School District provides a health plan and is a participating municipality under the New York State Health Insurance Program (NYSHIP); and

**WHEREAS**, the Springs Union Free School District's health plan year is a calendar year which runs from January 1 to December 31; and

**NOW THEREFORE, BE IT RESOLVED**, that the standard measurement period for ongoing employees shall be a period of 11 months to be measured from January 1, 2014 to November 30, 2014; and

**BE IT FURTHER RESOLVED**, that the administrative period for ongoing employees shall be a period of 31 days to be measured from December 1, 201 to December 31, 2014; and

**BE IT FURTHER RESOLVED**, that the stability period for ongoing employees, determined to have averaged at least 30 hours of service per week during the standard measurement period, shall be a period of 11 months to begin immediately after the administrative period on January 1, 2015 and to continue until November 30, 2015; and

**BE IT FURTHER RESOLVED**, that the stability period for ongoing employees, determined not to have averaged 30 hours of service or more per week during the standard measurement period, shall be a period of 11 months to begin immediately after the administrative period on January 1, 2015 and continue until November 30, 2015.

**AFFORDABLE CARE ACT, RESOLUTION FOR NEW VARIABLE HOUR EMPLOYEES**

**WHEREAS**, the Patient Protection and Affordable Care Act requires the Springs Union Free School District to determine full-time status of new variable hour employees in order to establish eligibility for health insurance coverage; and

**WHEREAS**, the proposed regulations under the Patient Protection and Affordable Care Act allow for look-back measurement periods to be used for new variable hour employees to determine whether an employee is a full-time employee; and

**WHEREAS**, the Springs Union Free School District desires to establish a look-back initial and

**WHEREAS**, the Springs Union Free School District provides a health plan and is a participating municipality under the New York State Health Insurance Program (NYSHIP); and

**WHEREAS**, the Springs Union Free School District's health plan year is a calendar year which runs from January 1 to December 31; and

**NOW THEREFORE, BE IT RESOLVED**, that the initial measurement period for new variable hour employees shall be a period of 11 months which shall begin on the employee's start date; and

**BE IT FURTHER RESOLVED**, that the administrative period for new variable hour employees shall be a period of 31 days to begin immediately after the end of the initial measurement period; and

**BE IT FURTHER RESOLVED**, that the stability period for new variable hour employees, determined to have averaged at least 30 hours of service per week during the initial measurement period, shall be a period of 11 consecutive calendar months to begin immediately after the administrative period; and

**BE IT FURTHER RESOLVED**, that the stability period for new variable hour employees, determined not to have averaged 30 hours of service or more per week during the initial measurement period, shall be a period of 11 consecutive calendar

months to begin immediately after the administrative period.

ANNOUNCEMENT OF UPCOMING BOARD OF EDUCATION MEETING

January 13, 2014

A motion to adjourn was made by Jeffrey Miller, seconded by Adam Wilson and the meeting was adjourned at 8:06 p.m.